SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

NORTH KAMRUP COLLEGE

BAGHMARA, P.O.- BAGHMARA BAZAR, DIST.- BARPETA(BAJALI)
781328
www.northkamrupcollege.org

SSR SUBMITTED DATE: 15-10-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

One of the premier institutions of higher education, North Kamrup College, Baghmara, established on 17th August, 1979 is situated in Bajali district of Assam. It is 12 Kms north from the head quarter of Bajali district.The NH 127A from Pathsala to Bhutan is running through Baghmara. Baghmara is a place known for trade and business. The landscape surrounding the College covers 33 Bighas of land. People residing in the locality are having diverse ethnic identity and colorful cultural heritage.

The people of ther greater Baghmara felt the need for a higher educational institution and the first step in this regard was to establish a college in Arts stream. The public of the locality with their humble monetary contribution and cordial efforts came forward for this noble cause.

The College started and has grown in a remote rural area like Baghmara with everyone's contribution of the locality against many odds. The founder Principal of this College was Prof. Murari Mohan Dutta, a renowned educationist while veteran Physicist Late Dr. Paban Chandra Mahanta (Dean, Faculty of Science, Gauhati University) was the first President of the Governing Body and Late Dr. Ananta Mohan Das, a Physician and a social worker of repute had the privilege of leading the institution as the Secretary of the public body (Governing Body).

North Kamrup College vows to attain progress and run ahead in the days to come with the unsparing support of the students, the guardians, the society by and large and the alumni as it is launched and meant for attainment of excellence in higher education. Since its inception, this institution has been playing a significant role in the socio-cultural and literary field of Assam. Today it has emerged as a leading college in Assam by keeping pace with changing world.

At present the College has eight departments of Arts stream namely Assamese, Bodo, Economics, Education, English, History, Philosophy and Political Science which offers UG programmes. Additionally, the College offers four certificate courses and also provides hands-on training on weaving, cutting-knitting, mushroom-cultivation, vermicompost, and motor-driving.

Vision

Initially the College was started with the noble cause of providing scope for higher education to the youths of the greater underdeveloped area. The passage of time has brought the effort in the institutional goals in its periodic review to come to terms with the global need of higher education.

Mission

1. To make teaching-learning experience satisfactory.

2. To build up the institution as an advance centre of learning.

3. To inculcate in young minds a sense of self respect, pride, love and dedications for the nation.

4. To make the student community responsible to transfer its experience to humanity.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

• Higher number of young faculty members in the College. The faculty members are not only adapt in their respective academic disciplines but are also technologically proficient, ensuring that the teaching-learning process is enhanced with the ICT tools.

• Large number of female faculty in comparison to the male faculty.

• Larger number of female students in comparison to the male students.

• Green and eco-friendly college campus conducive for academic activity and to maintain the pollution-free environment inside the campus, the College celebrates the last Saturday of each month as No-Vehicle day.

• Uninterrupted power supply through eco-friendly digital generator.

• Skill Development trainning programe

• The College maintains a tobacco- free and a ragging- free campus.

• Cultural- diversity maintained in the College uniform to keep the communal harmony intact. Additionally, multi-lingual teaching method is adopted to cater the needs of students coming from vernacular medium.

•The College teachers Retired Forum assist the present functioning and administration of the College.

• Effective MOUs with various leading institutions and NGOs.

• Best Reader Award provided to encourage reading culture amongst students.

• Strong and efficient Governing Body.

• The inclusion of all shows that democratic norms are constantly upheld.

• Decentralization of administrative role is reflected in the functionality of the Institution.

• The College has a Registered active Alumni Association generously contributing to the development of the Institution.

Institutional Weakness

• The College has witnessed a consistent rate of student's drop-out.

• Most of the students belongs the economically poor family.

• Computer illiteracy prevalent in the office.

• Insufficient number of permanent faculty to carry on the increasing load of classes due to CBCS & NEP.

• Not having a proper mechanism to keep the record of students' progression and placement.

• Limited number of sanctioned faculty and office position.

• Record keeping culture is not up to the mark.

• Very limited scope for industrial linkage and collaboration.

• Non-functional hostel facility.

• Lack of vocational courses.

• The agro, socio-economic set up of the area is largely responsible for unsatishfectory student's attendance in the classes during harvest season.

Institutional Opportunity

• The College has a scope to develop the existing library into a well equiped digital library.

• The College has an opportinity to open Science and Commerce Stream.

• There is also a scope to open post-graduation course under the Department of Assamese in regular mode.

• The College has ample opportunity to upgrade the existing Certificate Courses to Diploma Courses.

• As a rural college, there lies a wide opportunity for the institution to explore the area of vocational courses on agro and livestock farming and impart the students skill development courses to make them sel sufficient along woth the traditional courses.

• There is scope for undertaking various research projects major and minor by the faculties of the College to solve the problems of the locality.

• The College has plenty of land for infrastructural expansion.

Institutional Challenge

• To retain the presently enrolled students overcoming the threat of mushrooming nearby colleges.

15-10-2024 04:51:50

• Increasing the number of enrollment.

• To check dropout rate in the college.

• To introduced job oriented self financing courses.

• Limited scope for internal resource generation.

• To offer advance computer-course for students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being an affiliated college to the Gauhati University, North Kamrup College mainly follows the Academic Calendar developed and issued by the University prior to each academic session. The College gets adequate representation in compiling syllabi for undergraduate courses. The institution integrates cross-cutting issues like- Professional Ethics, Human-Values, Environment, Gender, and Sustainability, into the curriculum. North Kamrup College also offers five certificate course namely, Certificate Course on Human Rights, Certificate Course on Creative Writing, Certificate Course on Basic Statistics, Certificate Course on Communicative English, Certificate Course on Traditional Art and Culture of the Bodos. The College, before the commencement of regular classes in each new academic session, organizes an Orientation Programme for the newly admitted students of BA First semester to make them aware about the prescribed curriculum. At the beginning of each academic session, the Academic Council holds a meeting to prepare a class routine, teaching plan, and academic calendar in line with the syllabus of all subjects. The Principal also directs all the departments to distribute the syllabus at the beginning of each academic year and all the educational activities to be undertaken. Faculties are encouraged to participate in various activities such as training programs, faculty development programmes, online and offline moderation workshops. IQAC of the College plans, monitors and records the educational activities of the institute. To monitor the progress of the students, student-mentoring system, remedial classes and special classes are made available in the College. Each department has procedure of conducting group discussion, seminars, workshop, field work, Project, downloaded video screening, teaching with ppt, using charts and models, brainstorming sessions. The institution takes feedback from students, teacher, alumni, and employers every year. Every year, the College organizes a parent-teacher meet.

Teaching-learning and Evaluation

North Kamrup College has an intake capacity of 550 students for undergraduate programme. The College follows the state reservation policy for the admission process. The College has 16 full-time regular teachers and 5 contractual faculties who work dedicatedly for the holistic development of the students. To equip students with the technology driven world, the College constantly tries its best to use ICT tools in the process of teaching-learning.

In the beginning of each new academic session, the faculties try to identify the slow and the advanced learners on the basis of their performance in the classroom activities. Considering their individual differences, the needs of the slow and advanced learners are catered separately. To enhance the learning experiences of the students, the College adopts various student-centric methods such as seminars, discussions, debates, quizzes, etc. Along

with classroom learning, the College adopts various methods to provide students experiential and participative learning, learning by doing, lived experiences which can develop in them critical thinking and problem solving attitude. The College provides regular mentoring classes and remedial classes as per the need of the students. Along with the prescribed curriculum, the College provides certificate courses and also gives hands-on training on weaving, vermicompost, motor-driving, mushroom cultivation and cutting-knitting to encourage the students towards entrepreneurship.

Following the Academic Calendar of the affiliating university, the College strives to ensure transparent, time-bound and efficient continuous internal assessment. The College has a Grievance Redressal Cell which addresses and solves all kinds of grievances of the students inside the campus. In order to create a conducive learning environment for students, the College aims to maintain a good rapport with parents for which Parent-Teacher Meet is organized annually.

To make the students aware of the Programme Outcome (POs) and Course Outcome (COs), the College circulates the same among all the departments in the beginning of introducing a new programme and provide orientation to the students regarding the same. The POs and COs are measured through students' progression to higher studies and placement.

Research, Innovations and Extension

The College has tried its best to create an eco-system for research, innovations and extension activities. In order to monitor research activities in the college a Research Development Cell has been formed. The Research and Development Cell along with IQAC of the college monitors the research activities of the college. It encourages the faculties for conducting research activities, publications, conducts programmes on research methodologies and Intellectual Property Rights. During the last five years, one Major Research Project funded by National Commission for Women was conducted and 28 seminars/workshops were organized by the college. 23 research papers were published by faculties in reputed national and international journals and 30 books/book chapters were authored by the faculty members. North Kamrup College also organises extension activities in neighbourhood community from time to time to as a part of social responsibility and to sensitise students on different social issues for their holistic development. The NSS Unit of the College also organizes several extension and outreach programmes from time to time. During the last five years, the College has signed several MoUs for academic collaboration and for providing skill based training to students. Under these MoUs teacher exchange programmes, seminars, workshops and students are also provided training on traditional handloom weaving, cutting knitting, and mushroom cultivation from time to time.

Infrastructure and Learning Resources

The College prioritizes a strong teaching-learning environment with modern facilities. It features two digital classrooms, a computer lab with 9 desktops out off 25 for faculties and students, and an auditorium for organising events. Students are encouraged to participate in co-curricular activities, including an annual Youth Festival with sports and cultural competitions. The campus includes a gym, yoga center, cultural museum, and various sports facilities. Other amenities include a canteen, clean & safe drinking water, power backup, CCTV surveillance, and separate common rooms for boys and girls. Additional resources like a women's hostel, boys' hostel, and a rainwater harvesting system.

The North Kamrup College Central Library, founded in 1979, has grown into a modern facility with over 18,300 books and access to various journals and e-resources. It features computers, internet, and photocopying

services, along with comfortable reading areas for students and faculty. The library also supports the local community and has a special section for competitive exam preparation. Staff members are available to assist users, and the library organizes orientation programs for new students to familiarize them with its services and rules. Overall, it provides valuable resources for both current students and the community.

The College enhances its teaching with upgraded IT facilities, including a computer lab, digital classrooms, and a seminar hall. It offers 100 mbps broadband, promotes electronic communication, and tracks attendance via biometrics. The campus is under CCTV surveillance, and a functional website and Facebook page provide updates. The library is N-Listed.

Student Support and Progression

The College initiatives towards students' support and progression can be highlighted with the following points:

1. Percentage of students benefited by scholarship and free ships provided by the institution, government and non government bodies during the last five year is 37.39.

2. Capacity development and skills enhancement activities are organized by the college for improving students capability- Soft Skills, Language and communication Skill, Life Skills (Yoga, Physical fitness, Health and Hygiene).

3. The College adopts the following for redressal of students grievances including sexual harassment and ragging cases, Implementation of guidelines of statutory/regulatory bodies, Organization wise awareness and undertaking on Policies with zero tolerance, Mechanisms for submission of online/offline students grievances, Timely redressal of the grievances through appropriate Committees.

4. Percentage of placement of outgoing students and students progressing to higher education during the last five year is 7.2%. Percentage of students qualifying in state/ national/international level examination during the last five year is 10.25%. Student Participation and Activities the Number of awards/ medals for outstanding performance in sports, cultural activities during the last five year is 9%.

5. Average number of sports and cultural programme in which students of the college participated during the last year is 94%.

6. The alumni Association of North Kamrup College, Baghmara has been registered under registration of society's act XXI of 1860 with registration No. RS/BJL/274/03 of 2022-2023, it helps the institution in following area, Financial support and donation, academic support, games and sports, cultural support, social support.

Governance, Leadership and Management

The governance and leadership structure of North Kamrup College is designed to align with its vision and mission. The institute decentralizes its power and functions to ensure materialization of its vision and mission. The Governing body overseas the functioning of the College. The participatory governance system running in the institution which involves Governing body, Principal, IQAC, teachers, students and other cells at different levels of decision making and policy implementation. The structured administration with clear delineation of roles and responsibilities of stakeholder ensures smooth implementation of policies and functioning of the

institution. The College prepares strategic plans and policies for development of the institutions and are being implemented on due course of time. The College has established a faculty empowerment strategy that includes professional development programs, financial support for participation in training programs, seminars and conferences organized

by other institutes and a variety of leave options in line with Assam Government and UGC guidelines. The College follows rules stated by the Education Dept, Govt of Assam while recruiting new staffs to fill up vacant positions. Concerning the performance appraisal system, it incorporates Student Feedback. Analysis, and the submission of an annual self-assessment for the Performance Based Appraisal System. The College uses e-governance facilities in areas of Administration, Finance and Accounts, Examination, and Student Admission and Support. Effective financial management practices are essential for the sustainability of the institution. The College carries internal and external audit to maintain transparency of fund utilization. The Governing Body oversees the internal audit process. The College has an Internal Quality Assurance Cell (IQAC), which is crucial for maintaining high standards of education and

continuous improvement. The commitment to quality and excellence of the institution is further evidenced by its achievement of ISO certification. The institution is also registered in the National Institutional Ranking Framework (NIRF).

Institutional Values and Best Practices

North Kamrup College has established a robust framework of institutional values and responsibilities that emphasize gender equity, inclusivity, and community engagement. The College's commitment to gender equity is evident through the establishment of the Womens Cell and Equal Opportunity Cell, which organize co-curricular activities to sensitize students about gender-related issues. The Internal Complaint Committee and grievance mechanisms further reinforce the institution's dedication to creating a safe and inclusive campus for all genders. Further, it is dedicated to environmental sustainability and inclusivity, with initiatives like alternative energy use, waste management, and rainwater harvesting. The campus promotes a no single-use plastic, tobacco-free policy, and barrier free environment. Its green and energy audits, along with community cleanliness drives, reflect its commitment to a sustainable and socially responsible educational setting .The College's efforts to celebrate various national and international commemorative days, events, and festivals further demonstrate its commitment to cultural awareness and the promotion of social responsibility.The College's best practices are deeply rooted in community service, social responsibility, environmental issues and gender equity. Through its NSS Unit, Health Club, Red –Ribbon club, Women's Cell, and other college machineries, it provides support to nearby areas, aiming to create a link between the college and the community and to develop students' personalities and character through voluntary community service. These practices are designed to address social challenges such as health, hygiene, entrepreneurship development, environmental awareness, financial literacy, and women's empowerment. Financial assistance to meritorious students from economically disadvantaged backgrounds is another best practice that sets the institution apart. Scholarships and grants are provided to high-performing students to support their educational journey, reflecting the institution's commitment to inclusivity and support for students aspirations regardless of their financial situation. Thus, the institutional values and best practices of the college are characterized by its commitment to gender equity,

inclusivity, and community welfare. The College's distinctive approach to education not only addresses academic pursuits but also fosters social responsibility, ethical grounding, and a sense of belonging among its students and faculty, contributing to a harmonious and tolerant campus culture.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NORTH KAMRUP COLLEGE
Address	BAGHMARA, P.O.- BAGHMARA BAZAR, DIST.- BARPETA(BAJALI)
City	BAGHMARA
State	Assam
Pin	781328
Website	www.northkamrupcollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	TRIBENI BEZBARUA	03666-268747	8720904042	-	principalnkc@gmail.com
IQAC / CIQA coordinator	PANKAJ KALITA	03666-268847	7086281414	-	pankajkalitankc@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-05-2007	[View Document](#)
12B of UGC	18-05-2007	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	BAGHMARA, P.O.-BAGHMARA BAZAR, DIST.- BARPETA(BAJALI)	Rural	10.89	3.96

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Co	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students

	urse		n			Admitted
UG	BA,Assamese,Honours	36	HS	Assamese	40	35
UG	BA,Assamese,General	36	HS	Assamese	340	0
UG	BA,Bodo,Honours	36	HS	Bodo	20	3
UG	BA,Bodo,General	36	HS	Bodo	340	287
UG	BA,Economics,Honours	36	HS	English + Assamese	20	4
UG	BA,Economics,General	36	HS	English + Assamese	340	287
UG	BA,Education,General	36	HS	English + Assamese	340	287
UG	BA,Education,Honours	36	HS	English + Assamese	20	21
UG	BA,English,Honours	36	HS	English + Assamese	20	2
UG	BA,English,General	36	HS	English + Assamese	340	287
UG	BA,History,General	36	HS	English + Assamese	340	287
UG	BA,History,Honours	36	HS	English + Assamese	30	7
UG	BA,Philosophy,Honours	36	HS	English + Assamese	30	16
UG	BA,Philosophy,General	36	HS	English + Assamese	340	287
UG	BA,Political Science,Honours	36	HS	English + Assamese	30	14
UG	BA,Political Science,General	36	HS	English + Assamese	340	287

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				15			
Recruited	0	0	0	0	2	3	0	5	3	9	0	12
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	0	5	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				9
Recruited	8	1	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	2	0	3	1	0	7
M.Phil.	0	0	0	0	2	0	3	4	0	9
PG	0	0	0	1	3	0	5	7	0	16
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	5	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	309	0	0	0	309
	Female	356	0	0	0	356
	Others	0	0	0	0	0
Certificate / Awareness	Male	14	0	0	0	14
	Female	26	0	0	0	26
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	52	27	19	15
	Female	52	32	24	22
	Others	0	0	0	0
ST	Male	38	30	24	18
	Female	41	36	21	23
	Others	0	0	0	0
OBC	Male	88	50	63	63
	Female	85	84	90	64
	Others	0	0	0	0
General	Male	120	130	113	75
	Female	114	175	137	109
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		590	564	491	389

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Regarding the interdisciplinary approach of NEP, the College has already been offering five certificate courses: 1. Certificate Course on Basic Statistics 2. Certificate Course on Communicative English 3. Certificate Course on Creative Writing 4. Certificate Course on Human Rights 5, Certificate Course on Traditional Art and Culture of Bodos The courses are structured so as 10+2 passed students may attend classes with flexible timings. Some of the courses also engage students in community services. The College has a vision to upgrade these certificate courses into diploma courses in future. The good practice of these courses is that lecturers with respective specialisation from outside are invited to take classes.
2. Academic bank of credits (ABC):	Regarding Academic Bank of Credits (ABC), the College is yet to introduce the system as our parent institution, Gauhati university is yet to introduce the system. As soon as Gauhati University introduces the system, as an affiliating institution, the College will also introduce the system.
3. Skill development:	Following the core concept of interdisciplinary nature of learning through NEP 2020, the College has planned to introduce various vocational courses. These will include various skill-based courses like cutting-knitting, driver training, computer application, yoga and physical training etc. Introduction and selection of vocational courses will be done keeping in mind the category of students and their economic capability to pursue the courses. It is because the college is located in a Tribal Sub-Plan area where almost 70 percent of the people belong to economically weaker category. Hence, offering affordable courses will be beneficial for both parties. The College will get students in those courses and on the other hand the students will get the basic level of knowledge or skill to get engaged soon. Additionally value-based teaching is being continued in the college. Department of Philosophy, Department of Education, Department of Political Science are focusing on imparting knowledge on ethics, human values, human rights, justice etc. Already we have a functional NSS unit and we are planning for NCC in near future.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using	In connection with Indian Knowledge System, the College has been practicing the bilingual mode of

online course):	teaching that is English and MIL (Assamese and Bodo). At the same time, Indian indigenous languages like Assamese and Bodo are offered as Honours and Regular Course of study. The Department of Bodo has also been running a certificate course in traditional art and culture as well.
5. Focus on Outcome based education (OBE):	The initiatives and efforts made by the College about the Outcome based education has already been uploaded in the College website: (https://www.northkamrupcollege.org/program-outcome).
6. Distance education/online education:	For the better benefit of the student community, the teachers have developed and uploaded study materials in the College website. The teachers prepare and use power point, video clippings, short films to make teaching-learning interesting and more effective. All the teachers of North Kamrup College use ICT tools including online resources, projectors, smart classroom, virtual classroom for effective teaching-learning process.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club has been set up in college and is active.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, Dr. Sangita Bharati, Assistant Professor, from the Department of Political Science has been appointed as Co-ordinator. Additionally, student co-ordinators are in place, adjunct faculty members have been appointed to provide help, and the College's NSS is actively involved in the same. As required by the mandate, all volunteers enrolled at the start of the semester serve as members of the ELC until they graduate. They also plan and participate in a variety of events pertaining to the current topic.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender,	Every year, with the Election Branch of District Administration, the ELC holds a voter registration camp to ensure that the newly admitted students are registered to vote in the thriving Indian democracy. Every year, ELC in collaboration with Political Science department, celebrates National Voter's Day. Competitions, such debates ,quizzes, essay writing etc. are held where students participate. The College participates in all Election Office-organized activities

commercial sex workers, disabled persons, senior citizens, etc.	leading up to the elections, where students and the ELC play a significant role, and aids the civil administration in every poll as the only higher education institution in the subdivision.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Department of Political Science routinely hosts seminars and discussions on elections and democratic processes. Every year, the institution hosts an awareness program in advance of the general elections to inform the students about the procedures involved in elections, their significance, and how to cast Vote. From the students, district administration appoints Campus Ambassador and Volunteers and they actively participate in all volunteer work done by the Election Office of the Bajli District Administration, including the SVEEP campaign run by the Civil Administration.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The institution and the District Election Office collaborate to engage students in a range of activities aimed at acquainting them with the voting process. The College has a link for registration of new voters on its website for use by the students who still aren't included in the voters' list.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
389	491	564	590	520

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 21

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	15	12

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
27.31430	26.92193	109.16003	21.13049	67.53355

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Being an affiliated college to the Gauhati University, North Kamrup College mainly follows the Academic Calendar developed and issued by the University before the shorting each academic session. However the college make few minor change to include some important days and events of its own particular to the College in its Academic Calendar. In addition, the college may also change in respect of some activities giving notification to the students. The Academic Calendar indicates the schedule for teaching-learning exercise, includes holiday lists and schedules of various college events. Tentative time of Internal Examination and end semester examinations. The Academic Calendar of the College is published in the Prospectus and it also made available in the College website.

The institution, before the commencement for the regular classes of first or second day the academic cell organizes an Orientation Programme for the newly admitted students of BA First semester to make them aware about the prescribed curriculum of Gauhati University and the system of the Choice Based Credit System (CBCS) .

The students are evaluated through sessional examinations and assignments. The students are notified about the schedule of such evaluation programme in advance through the notice hanged on the notice-board as well as through e-made. HOD of all departments prepare schedule for their teaching, departmental class routine, departmental examination, departmental seminar, group discussion and assignments in accordance with their allotted time table keeping. The Academic Calendar and planned co-curricular activities of the College in mind. For seminar presentation, group discussion and submission of assignment, the dates are informed to the students in advance, regarding the sessional examinations, examination committee issues the notice and held the examination accordingly. In the semester course, the university reserves the right to set the questions of 80% marks in each paper in the end semester examinations and the rest 20% marks are internals. The College ensures the effective implementation of the internal marks through sessional examinations.

The final examination or end semester examinations are conducted as the schedules prepared by Gauhati University. Examination schedules are published in advance. Practical examination are held by the College and noticed for practical examinations are issued well before the commencement of the examination.

The institution takes feedback from student of last 5th & 6th semester, teacher, alumnus, and employers every year. The institution is organizing a parent-meet program every year for a good relationship between parents, institution and teachers.

North Kamrup College also organizes various co-curricular activities like the Youth Festival, Freshmen Social, Union Body Election and farewell ceremony which provide a qualitative impact an inclusive and balanced education and allow all-round development of the students. As per as possible these programmes are organized as per the Academic Calendar of the College.

In this way the College has ensured adherence to the Academic Calendar in all possible ways.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 05

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 7.4

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
46	55	43	45	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The curriculum of North Kamrup College Deals with cross cutting like- Gender, Human Value, Professional Ethics, Environments and Sustainability etc. integration of cross cutting issues can be discussed in two categories viz, the syllabus and the programmes and Activities.

The syllabus of different programmes offered by North Kamrup College deals in cross cutting issues syllabus of Economics covers issues like Environment and Ecology, sustainability etc. Syllabus of Education includes issues like Environment, Human Values and peace education , ancient knowledge etc. Subject English covers the topic of Gender through the paper 'Contemporary India'. Environmental Studies is a compulsory paper for the UG students which aims at sensitizing the students toward diverse environmental issues. Syllabus of History cover issues related to Gender, Environmental, Ecology etc. in Philosophy, a paper named Ethics aims at including human vales and developing skills to articulate moral values. The syllabus of Political Science department aims to provide knowledge and awareness about human right. Feminism is also a part of the syllabus in Political Science.

Thus, Gender issues are covered in the syllabus of Education, English, History, Bodo and Political Science. Human values are covered in the syllabus of Education, Bodo, Political science and Assamese. Environment and Sustainability issues are covered in the syllabus of Economics; Environmental studies, History and Education. Issues related to professional Ethics are covered in the syllabus of Philosophy.

North Kamrup College also integrates cross cutting issues in the curriculum transaction by organizing different programmes and activities.

The Institution follows green protocols and ensures that the premises are signal-use plastic free. The Institution encourages its stakeholders to use other products instead of signal-use plastic free.

Women's Forum of the college very often organizes popular talks, orientation programmes, Postering, competition etc. inside and outside the college campus. The Forum also observes International Women Day and National Girl Child Day etc. for promoting gender sensitivity among the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.86

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 15

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 41.78

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
219	214	205	259	252

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
550	550	550	550	550

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 46.22

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
100	103	75	151	128

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
241	241	241	241	241

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 22.88

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

North Kamrup College adopts student-centric methods to enhance the learning experiences of the students. Along with classroom learning various other methods are adopted by the College to provide students experiential and participative learning, hands-on learning, lived experiences which can develop in them critical thinking and problem solving attitude. Through the following ways its dedication to student-centered learning can be demonstrated:

- Departmental Seminar/ Webinar/ Debate/ Quizzes/Group Discussion
- Project-Work/Field Trip/Educational Tour
- Participation of students in numerous co-curricular activities and competitions both inside and outside the College campus.
- Students are given hands-on training on weaving, cutting-knitting, vermicompost, motor-driving, and mushroom cultivation.
- Students are encouraged to enroll in Certificate Courses provided by the College.
- Publication of articles, poems, quotes etc. by students in College magazine and wall magazines.
- Students actively participate in the celebration of important days.
- Participation of students in extension activities organized by different Cells of the College
- Participation of students in cleanliness drives under Swachha Bharat Abhijan.
- Active Student Union is present in the College.
- Presence of student representative in different Cells and Forums of the College.
- Different career counseling programmes/career awareness programmes/ Workshop etc. are organized for the better future of the students.
- Parents-Teacher Meet is organized annually.
- Students are given the responsibilities to plan and organize different events so that they can get the chance to face problems, work together with classmates, and come up with solutions in a real-world situation.

Steps adopted for Slow Learners

- To overcome the language barrier of the slow learners, the College relies on multilingual instruction.
- After identifying the learning level of the students, remedial classes are taken and study materials are provided to them.
- Mentoring classes are conducted to monitor their regular progress.
- Assignments on subject related topics are given.
- They are encouraged to take part in different departmental activities.

Steps taken for advanced learners

- The advanced learners are taken special classes
- They are given research-based assignments on some special topics related to syllabus.
- Mentoring classes are conducted to monitor their regular progress.
- The students are provided reference books and other advanced material related to their prescribed subject to enhance their learning level.
- Best Reader Award is given to students.

Through Smart Classrooms and ICT infrastructure, the institution enhances traditional teaching with

interactive technology:

- WhatsApp, Google Meet etc.are used for online classes, sharing of PPT, PDF, MS-Word file.
- The College has three smart classrooms, one seminar hall with podium, sound system and projector.
- In departmental seminars, students are encouraged to present their respective paper using ICT-enabled tools.
- The study materials prepared by the teachers are uploaded in the College website.
- Often different programmes are organized using ICT tools for example webinars, film screening, hybrid mode seminars, online lecture programmes etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 78

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	20	20	20

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 43.59

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	7	6	5

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awaeded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

North Kamrup College is affiliated to Gauhati University and is guided by the regulations framed by the affliating University regarding examination and evaluation. North Kamrup College strives to ensure transparent and fair continuous internal assessment.

- Academic Committee holds meeting with HoDs to discuss conduction of internal examinations
- The internal assessment is conducted centrally by the College by forming an examination committee.
- Notices regarding internal assessment are displayed in notice boards.
- Instruction is given from the authority to submit question papers at least one week ahead of the sessional examination.
- To make the students aware of the pattern of final examination question paper, all the departments set the question papers of sessional examination following the pattern of the Gauhati University final examination question paper.
- Only teaching staff is deputed with invigilation duty.

- The sessional examination is conducted under proper surveillance.
- The marks obtained by the students are displayed on the departmental notice board.
- The internal assessment records are maintained both by the examination committee and the departments.
- Answer scripts of Sessional examinations are shown to students.
- .The teachers discuss with students about their performance in the examination and provide them with suitable suggestion to improve their performance.
- Assignments are given to the students and collected on scheduled time.
- The departmental faculty decides the project themes based on contextual necessity. Proper guidance is given to the students so that they can prepare their project papers.
- Based on the performance of the students, the College arranges remedial classes for slow learners and special classes for the advanced learners.

North Kamrup College has developed a robust mechanism to ensure that the process of internal assessment is transparent, time-bound and efficient. The grievances related to internal assessment are also resolve promptly and effectively:

- Rectification of marks done by HoD if necessary.
- If a student fails to appear for examination due to medical or any other valid reason, internal examination is conducted for that student as per norms, provided that he/she submits application with proper documents.
- The College also has a Grievance Redressal Cell which addresses and solves all kinds of grievance of the students inside the campus.
- If the students have any grievance, they can approach the head of the department.
- The answer script of the student who lodged the grievance is re-evaluated and the marks are given to the students within 2-3 days.
- If there is any unresolved grievance, the same can be referred to the Principal through the Head of the Department.
- Parent-teachers meet is organized by the College to discuss the performance of the students in class activities and examination.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Programme and Course outcomes can be defined as the predefined goals and objectives which is expected to be achieved by the students at the end of a programme or a course.

- At the beginning of the each academic session the Academic Committee comprising of all the HoDs holds a meeting regarding the preparation of the Academic Calendar and various other academic issues.
- The Programme Outcome and Course Outcome of all the programmes and courses offered by the College are clearly stated and uploaded in the College website.
- Before introducing a new Programme or a course, the Programme outcomes (POs) and Course outcomes (COs) are circulated among all the departments.
- At the beginning of the each academic session, the Academic Committee along with the IQAC organize an Orientation/Induction programme for the newly enrolled students to make them aware of the existing programme and courses, POs and Cos.
- The Syllabus is uploaded in the College website.
- Prior to the beginning of the course, IQAC ensures the availability of the syllabus and lesson plan in the respective departments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

North Kamrup College evaluates the attainment of programme outcomes and course outcomes through various parameters:

- As per the prescribed criteria of Gauhati University, the College evaluates the attainment level of POs and COs.
- For the purpose of evaluation, both internal and end-semester examination are conducted as prescribed by the affiliating University.
- Following the Academic Calendar, the concerned departments of the College do the internal assessment.
- Along with the prescribed curriculum, the students are provided Certificate Courses and are also given hands-on training on weaving, cutting and knitting, mushroom cultivation, vermicompost, motor driving etc. to encourage them towards entrepreneurship through enhancing skill and education.
- The College conducts viva-voice and practical examination as per the prescribed course curriculum. The results of the students in the practical examinations also measure the learning

outcome.

- To make teaching-learning more effective, the College has a feedback mechanism which collects feedback from students, teachers and alumni.
- The students are motivated to participate in seminars, webinars, workshops, competitive exams and in any such events organized outside or inside the college campus.
- The College arranges programmes like Personality Development, and Career Development Programmes for the benefit of the students.
- Participation of students in quiz, group discussion, debate, mentoring, personal interactions, co-curricular and extra-curricular activities also helps in the analysis and evaluation of course outcomes.
- The programme outcomes are also measured through students' progression to higher studies and also through their employment in different sectors.
- In each semester, prior to the commencement of classes, all the faculties prepare their individual lesson plan to ensure timely completion of the syllabus.
- All the teachers maintain progress report of their classes taken.
- The learning outcome of the students can also be attained through the process of mentoring where the faculties appointed as mentors can evaluate the performance of the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 78.96

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
56	42	43	47	86

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
64	52	50	57	124

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 14.45

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	14.45	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

North Kamrup College has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, and other initiatives for the creation and transfer of knowledge/technology. The Research and Development Cell along with IQAC of the College monitors the research activities of the college. It encourages the faculties for conducting research activities, publications, conducts programmes on research methodologies and Intellectual Property Rights. For providing skill based training to students, the college has signed several MoUs with other organisations. Students are provided training on traditional handloom weaving, cutting knitting, and mushroom cultivation from time to time. The college also has a vermicompost processing unit for processing the biodegradable waste. In order to maintain an environmental friendly campus, the college observes a 'No Vehicle Day' on last Saturday of every month. To encourage reading culture in the College has introduced the 'Best Reader Award' for students of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 28

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	04	01	01

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.1

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	03	13	01	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.43

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
08	09	11	0	02

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

North Kamrup College organises extension activities in neighbourhood community from time to time to sensitise students on different social issues for their holistic development.

During the academic year 2018-19, an awareness camp on family planning was organised by extension cell North Kamrup College.

During the academic year 2020-21, two extension activities were organised: an awareness Campaign on Scientific Temperament Organising Unit organised by Extension Cell, North Kamrup College and Awareness Campaign on Importance of Voting and Right to Vote was organised by the College.

During the academic year 2021-22, five extension activities were organised in the neighbourhood community: Celebration of Women's Day at Kathalmuri Kalia Gakhaighar Prangan, Awareness Programme on Use of Mobile Phones: Advantages and Disadvantages organized at nearby School, Awareness Programme on Scientific Temperament organized at nearby School, Distribution of Plant Saplings at Baghmara Bazar, and Plantation Programme at Baghmara Bazar.

During the academic year 2022-23, a total number of seven activities were organised including: Awareness Programme on 'Scientific Temparament', Interaction Programme on 'Problems of Adolescence, Observance of Birth anniversary of Kalpana Chawla, Awareness Programme on Cyber Security, Observance of Birth anniversary of Chandra Prabha Saikiani, Awareness Programme on HIV/AIDS, and Orientation Programme on 'Importance of Speaking English.

These extension activities have significantly contributed to the holistic development of both students and their communities. Through participation in various activities, students have become more aware of their responsibilities and the importance of teamwork. These experiences not only highlight the positive and negative aspects of community issues but also help students cultivate their inner qualities and develop essential life skills.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

As a part of social responsibility, North Kamrup College organises extention activities in the neighbourhood community and educational institutions from time to time. During the last five years the college has recieved 6 award/recognitions from government/government recognised bodies for organising extension activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 18

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	05	02	02	02

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution has always worked for the mission of providing the best possible infrastructure for creating a good teaching- learning environment. The campus has been equipped with necessary facilities and learning resources.

There is two digital classroom in the college that provides adequate modern facilities of teaching-learning process. The laboratory in the Department of Education offers other healthy learning practices. It provides necessary facilities to develop a standard level of teaching and learning. There is one Computer Lab in the college and there are nine desktop computers for providing computing facilities to the faculties and students. An auditorium cum classroom with 250 seating capacity (approx) is available in the college for organizing cultural activities.

There is one seminar hall wherein the programmes of Academic importance are organized for the benefit of the students and faculties. With an objective for all around development of the students the college always encourages its students to engage in various co-curricular activities. The College annually organizes Youth Festival Programmes where various competitions are held under the sports and cultural section. The College encourages the students to participate in various cultural activities. There is a good stock of traditional and modern musical instruments in the college. The college always encourages the students to participate in inter institutional competitions as well as state and national level competitions. The college has a good stock of articles for indoor games and outdoor games. The field of the College is a good platform for various events in sports week of the college and the total area of the field is 105916.88 sq. feet.

The College has a canteen with adequate facilities. Cold and hygienic drinking water facility is available for the students and employees of the college. For an uninterrupted power supply a strong digital generator is available for the   convenience of the stakeholders. The college has a parking area for the students and the staff. Almost the whole college campus including classrooms and library are under CCTV surveillance. The College has also the facility of solar lighting system in the campus. The College appointed one night Chowkidar on contractual basis.

The College has a well equipped Gymnasium and both the students and the teachers practice regularly in the gymnasium centre. Gymnasium is equipped with modern gym equipments. The College has also a Yoga centre.International Yoga Day is celebrated every year in the college.There is a Cultural Museum

in the College Premises.

Some other facilities that are available in the college are:

NSS Room

Separate Common Room for Boys and Girls Students

Examination Controlling Room with CCTV

Pond

Inverter

RO Water Purifier

Sanitary Pad Vending Machine

Rain Water Harvesting Facility

Mushroom Cultivation

Vermicompost Facility

Child Care Room

Womens' Hostel

Boys' Hostel

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 86.46

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
19.97	23.20	104.69	13.04	57.02

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The North Kamrup College Central Library was established in 1979 with a single room and now flourished with a separate building along with modern library amenities. The library is partially automated using SOUL 2.0 program and Bar-coding facility. The library is known for its excellent collection of text and reference books, journals and e- journals. It is well equipped with modern facilities such as computers, internet connectivity, photo copying machines etc. The central library has spacious reading rooms with comfortable seating arrangements for students and faculty separately. The library has an open access system that allows users to browse and select books from the schedules themselves. The library has a collection of over 18,300 books on various subjects. The books were classified using the DDC scheme. The central library has been subscribing 08 Journals, 03 magazines 05 daily newspapers and university news etc. The library also has N-LIST Program which provides full text access to thousands of academic journals, research papers and e-books. The library has a dedicated team of staff who are always ready to assist in finding and retrieving information.

The library has been maintaining footfall records in offline mode. The central library has various section viz., processing, stack rooms, circulation, periodicals, reference, reprography, reading room, newspaper reading section etc. It also provides community information service to the local people and organizations.

The NKC library has a special section for competitive exam to guide the students for their higher studies and employment. This section is also opened for ex-students. The central library has collection like question papers, college magazines, newsletters newspapers, faculty publications etc. There are total 07 CCTV cameras installed in the library with a monitor plus DVR.

The NK College library administration is governed by a library advisory committee formed under the chairmanship of principal as per govt. of Assam, HE department guidelines. The Library organizes library orientation program for newly admitted students every year. The primary aim of this programme is to acquaint the new students with the library services, rendered facilities and minimum rules and conducts to be followed while using the library.

The College library has the facility of Book Bank to encourage the meritorious and poor students in their studies. Preference is given to those students belonging to ST, SC, OBC, and physically challenged category. The library has been giving away a **Best Library Reader Award** for the students in fond memory of late Paresh Sarmah every year.

Each department of the college has a departmental library well maintained by the respective departments.

The future plan of the library is to upgrade to a fully automated library. It will also extend the community information service to a wider area and collaborate with the public libraries of the locality.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

With the objective of upgrading the teaching learning process the college always tries to update its IT facilities. The College has one computer lab with nine desktops for providing computing facilities to the faculties and the student. There are two digital classrooms, one seminar cum classroom with audio visual and projector facilities and one auditorium cum classroom equipped with projector facilities. The College has a facility of internet connections consisting of Broadband and WIFI from RailWire with internet bandwidth of 100 mbps. All computers facilitate support with speed of 100 mbps in the campus. Electronic communications such as Emails and WhatsApp has been prioritized in order to encourage the

least amount of paper usages. The records of employees attendance are collected through biometric device. Almost the whole college campus including classrooms and library are under CCTV surveillance and sixteen nos. of CCTVs have been installed in the campus. There are two computers, one with separate printer and photocopy machine which is used especially for the office. Three separate computers with printer and photocopy machine are provided in the IQAC room and one computer in the Principal's room. Licensed software such as SOUL 2.0, Ramdhenu , Microsoft software are installed. There is a functional website for updating necessary information to the stakeholders. The College also has a Facebook page through which all the informations and photos of the programmes organized are shared with the stakeholders. The College library is registered with N-List facilities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 43.22

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 9

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 13.48

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
7.33	3.72	4.32	8.09	10.51

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 37.39

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
169	192	179	200	215

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.21

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	8	6	4	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 7.2

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	04	08	05	03

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
64	52	50	57	124

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 10.25

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
06	08	08	04	07

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
05	02	02	00	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 94

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
135	130	142	00	63

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

North Kamrup College Alumni Association is dedicated in providing common platform to the alumni to stay connected with the college and work together for its development. The Alumni Association has vast contribution in many fields from its inceptions. From 2018-19, to 2022-2023, the association contributed in many aspects for the development of the college. The association participated actively in various activities of the College. During the last five years, Alumni have actively accompanied the teacher of the College in admission drive. Felicitation by our alumni to the meritorious students played a remarkable role in increasing the enrolment of the College. Some of the members of the association have given economic assistance to the economically backward students. The association always offer its active participation in activities organized by the College such as College Foundation day, plantation and cleanliness drive, etc. which reflects the accountability of the association to the college. The alumni also contributed four Almiras and financial assistance for the construction of Boys Common Room, during these years.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Initially the College started with the noble cause of providing scope for higher education to the youths of the greater underdeveloped area. The passage of time has brought the effort in the institutional goals in its periodic review to come to terms with the global need of higher education. The College has worked persistently throughout to achieve its visionary goals and has adopted decentralized and participatory methods of functioning.

Governing body is the apex authority of the college administration and looks after the decision-making as well as other critical institutional functioning. Principal, being the secretary of GB, coordinates between GB and other internal-external stake-holders to ensure effective implementation of the institutional plans and policies. Teacher members represent the teaching fraternity in GB as well. The HoDs, Conveners of different Advisory groups and Cells under IQAC alongside the staff delegates assume a significant part in the dynamic course of the organization in arranging various arrangements to accomplish the general objective.

The IQAC, formed as per UGC guidelines, plays a significant role in maintaining the quality and standard of academic as well as non-academic aspects. IQAC ensures smooth operation of various facets of the institution through existing committees and cells of the institution.

Decentralization is further strengthened with distribution of authority to various committees, cells, and department heads. The organizational administrative committees include RUSA, Library, Purchase, Internal Complaint Cell, Anti-Ragging, Equal Opportunity Cell etc. The College has also constituted various academic administrative bodies such as Academic Committee, Research and Development Cell, Extension Cell, NSS, Women Cell, Yuva Tourism Club etc.

Annual academic courses, Skill based courses, Add on courses are decided after discussion with the Academic committee and concern departments. Various out-reach activities have been conducted by Women Cell, Extension Cell, NSS as dedicated service towards the society aimed at holistic development of the students.

A Digital Learning Cell has been formed to keep the technological aspect of the college up-to date and look after the operation of e-governance in all areas of the college. The cell also assists in smooth conduction of digital classes.

In adherence to DHE, Government of Assam and affiliating university directives, College has constructed the NEP core Committee and implemented NEP 2020 from the academic session 2023-24.

To effectively implement the new education policy, College has conducted seminars, Lecture Programme and motivated teachers to engage in professional/academic programme/courses on NEP 2020.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

North Kamrup College has well defined policies and procedures of administrative setup. The college is a provincialised institution recognised by UGC under 2 (F) & 12 (B) and accredited by NAAC B+ Grade. The College is permanently affiliated to Gauhati University, Assam. It adheres to the rules and regulations of the UGC as well as the Directorate of Higher Education, Assam. The College is having three-tier system for its governance. It is governed by Ministry of Education, Government of Assam. At the management level the college is governed by the President, The Secretary and other members of the Governing Body of the College. At the College level, The Principal is the apex of the internal administration assisted by the HOD's, staff and IQAC. The College receives grants from Government of Assam, UGC, RUSA etc. and NAAC, NIRF, AISHE etc. are its benchmarking agencies.

The Administrative set up consists of the Principal, followed by HOD's, Faculty in charges, Clerks and so on. The organisation structure of the Departments at undergraduate level includes Head of the Departments followed by Associate Professors, Assistant Professors and contractual teachers. The organisation structure of the Library consists of the Librarian, Assistant Librarian and staffs.

Service Rules: For the service conditions and rules, the college follows rules and regulations laid down by the Education Department, Govt. of Assam.

Procedure for recruitment: The recruitment procedure is carried out in two ways:

Recruitment for Permanent posts (Grant-in-aid): These posts are recruited by DHE according to the norms of the Govt. of Assam and UGC.

Recruitment for Temporary posts: These posts are recruited by the Management of the college according to the norms fixed by Governing Body keeping in view the norms of the Govt. of Assam and UGC.

Procedure for Promotion: The promotion is allotted according to govt. guidelines in case of undergraduate courses.

Grievance redressal mechanism: The College has Anti Ragging Committee, and Grievance Redressal Cell for timely redressal of the student and the faculty grievances.

College Committees: Different committees and Cells are formed in the college from time to time to carry out different duties and responsibilities. It is through these committees the college authorities has decentralised the power.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

    1. **Administration**
    2. **Finance and Accounts**
    3. **Student Admission and Support**
    4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Appraisal rules:

The College follows the rules and regulations prescribed by the Director of Higher Education, Government of Assam for the Performance Appraisal of teaching and non-teaching staff. Some of the rules for performance appraisal of teaching staffs are like the following:

1. Academic qualification from HSLC till Post Graduation.

2. Research Degrees such as M.Phil, Ph.D., Post. Doc

3. Appointments held prior to joining to this college, designation, salary grade etc.

4. Posts held after joining this institute.

5. Period of teaching experience both at PG & UG levels. 6. Research Experience

7. Field of specialization under subject/ discipline

8. Academic Staff College Orientation/ Refresher Course/ any other course attended.

9. API Scores awarded based on Lectures/Seminars/Tutorials/Practical/Contact Hours.

10. API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment byproviding additional resources to students.

11. API score based on use of participatory and innovative Teaching Learning Methodologies/ Audio-visual teaching aid, Updating of subject Content, Course Improvement etc.

12. API score based on examination Duties Assigned and Performed. The Performance Appraisal of the non-teaching staff is purely based on the guidelines prescribed by the Director Higher Education, Government of Assam.

Welfare measures for teaching staff:

i) Group Insurance, GPF, Pension benefit etc.

ii) Benefits like special leave, higher studies leave, maternity leave, and child care Leave.

 iii) Employees' Mutual Aid Fund.

iv) The College has a well-equipped library consisting of books from different disciplines. The library has a huge volume of books, journals, magazines, News papers, Encyclopaedia of North East, various Dictionaries, and Guidebooks for Research work which can be assessed by all employees.

v) The College has a Conference Hall and other support facilities. The College also has a gymnasium.

vi) NKC has a well-developed playground for outdoor games

vii) For refreshment purpose the college has a well-managed hygienic canteen with reasonable prices. viii) The college has pure and cold drinking water facility at different locations within the college campus for its students and employees.

ix) Sanitation: Clean and hygienic wash rooms, separately for males and females, are set up at different locations of the college campus.

x) The College has introduced a Day Care Centre within its campus.

xi) The College has a Vending Machine to provide menstrual hygiene to its female employees and students.

For Non-teaching Staff:

The above welfare measures are available for non-teaching staffs as well.

Career progression avenues:

The Institution always tries to build up a quality academic environment in and out. To encourage teachers to update themselves the institution has taken up policies to offer financial help to teachers to attend academic programmes like seminar/ conferences/ RC/FIP etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.13

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	1	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 14.66

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	11	2	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	7	8	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institution mobilizes resources and funds from both govt and non-governmental sources. college receives funds from Alumni association, RUSA, Govt of Assam and genrates resources from land lease and fish cultivation. The Institution conducts internal financial audit periodically. The audit is done by charterd accountant. The Governing Body of the College discusses the Audit report and the Audited statement of accounts. The Institution makes sure that audited Utilisation Certificates (U.Cs.) are submitted on time to various funding organisations including the RUSA and the UGC, DHE, etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the

incremental improvement in various activities

Response:

The College acts according to the guidelines laid down by the UGC, Gauhati University, and the Govt. of Assam. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It plays vital role in policy implementation and amendments of the college. IQAC specially checks for quality assurance in areas of Academics, Administration and Infrastructure.

In Academic level IQAC has contributed significantly. The IQAC frequently sits with the Academic Committee of the College which is represented by all the Head of the Departments, to discuss how the quality of teaching-learning structure and methodologies can be improved. IQAC encourage departments to conduct add-on certificate courses which contribute towards the intellectual and psychological development of the students. Apart from regular classes the College has adopted student-centric strategies like special classes, remedial class, mentoringt, class test etc to fulfil the knowledge gap. Guided teaching, debates, quiz etc have been initiated in order to promote meaningful learning. Special attention is given to the advanced learners and slow learners. Formal grievance redressal mechanism is also introduced in the college. The College has also developed a digitalized admission process for the students of the college. During the lockdown period, the IQAC has organized various webinars in association with various departments of the College to enlighten the student fraternity in particular & the society in general.

In Administration level IQAC keeps an eye to ensure smooth running of the departments as well as on the overall administration of the college.

CBCS & NEP related activities are the latest changes incorporated by IQAC in the educational policies. To develop the infrastructure of the College IQAC takes various initiatives including the introduction of the Solar Light, sensor light, construction of new academic building etc. IQAC has various cells, committees and societies which conduct various programmes and encourages students to join in those programmes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**

2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

North Kamrup College has taken several step to promote gender equity and gender equality College has maintained gender-neutral policy in appointment, admission, academic and co-curricular transaction. Initiatives has taken by the college regarding gender equity are-

Safety and security: The College ensures a safe and secured for all including girl students and female staff. The campus of the college is well protected with boundary walls.

- It also has provision for night watchman service.

- CCTV facilities are available in the college campus for security purpose.

Counseling and Orientation: North kamrup College has formed various cell for giving counseling and orientation to students.

- Women cell

- Grievance cell

- Internal complaint cell

- Anti-Ragging cell

- Equal opportunity cell

- Health counseling forum

Facilities: The College has ensured availability of the following basic facilities for all women

- Well Built common room

- Hygiene Toilet

- Separate Toilet Facilities

- Sanitary Pad Vending machine

- Day Care Centre for kids

Policy Initiation: Incase of policy initiation, the college has gender audit (per year) and gender sensitization action plan.

Gender Equity and Sensitization activities organized by NKC: Different cells of NKC have organized various program for women in campus.

1. International Women's Day

2. National Girl Child Day

3. Women's Equality Day

4. Online Awareness Program

5. Menstrual Hygiene Day

6. Laru-Pitha Competition

7. National Level Hybrid Seminar on Eco-Feminism and the Epics

8. Observation of Kalpana Chawla Death anniversary

9. Movies Screening Program

10. Observation of Chandraprabha Saikiani Birth Anniversary

11. Celebration of Nurse Day

12. Celebration of Menstrual Hygiene Day

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institution attempts to create an inclusive environment in the campus. The Institution celebrates festivals related to specific culture and religion with the aim to create an inclusive environment in terms of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other aspects.

Every year Saraswati Puja, Holi, Bohagi utsab are celebrated. In these festivals, all the students irrespective of their socio-religious identities participate with high enthusiasm.

The Institution tries to impart knowledge about the significance of the special days and accordingly celebrates National Science Day, International Women's Day, International Yoga Day, World Environment Day, World AIDS Day, No Tobacco Day, International Mother Language Day, NSS Day etc.

The Institution observes commemorative days like Bishnu Rabha Divas, Death anniversary of Dr. Bhupen Hazarika, Death and birth anniversary of Jyotiprasad Agarawala ,Birth Anniversary of Upendra Nath Brahma etc. by organizing lecture and cultural programmes. Every year the Institution organizes College Week and Fresher's Day. Cultural Rallies are conducted during such occasions wherein different social practices, dance forms, costumes, folk elements etc of different communities are showcased. Students take part in such rallies without considering communal differences.

Faculty members along with employees and students try to represent various culture by wearing different attires like traditional Mekhela Sador (traditional attire of Assamese), Dokhona (traditional attire of Bodo

community).To make it more inclusive Dokhona is also included as an option for college uniform.

During Covid-19 pandemic, the faculties and office employees help the people with money and other essential commodities and sanitizing materials. The College also allowed using many classrooms to be used as Covid-care centre. The faculties also extend their helping hand to the people of flood affected areas.

The members of the Institution also extend financial contribute to the local organization in celebrating programmes like Annual Conference of Sahitya Sabha, Central Durga Puja, Rongali Bihu Celebration, Ras-Utsav etc.

Likewise, alumni of the College and local people extent their help towards the College at the time of conduction of admission drive.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1/Title of the Practice: Communal Harmony in the college.

Objective: The objective of this practice is to develop communal harmony amongst the Assamese and Bodo community students. This would also bring inclusiveness and a sense of belongingness for the latter.

Context: The College is situated in a TSP area of Assam. Baghmara is home to Assamese and a large number of Bodo community people. In order to pay due respect to their rich cultural heritage and tradition as well as to create a sense of ease for them, the college decided to include Dokhona and Fasra as a part of the college uniform.

Practice: The College has introduced a uniform for the all the students to ensure equality and unity. This creates a better environment for learning. pale yellow kameez along with a black dupatta and black salwar was decided for all the girl students of the college. However, keeping in mind the students of Bodo community and to develop a sense of inclusiveness within the campus, the college has decided to allow the Bodo girl students to wear their traditional outfit i.e., Dokhona and Fasra in pale yellow and green colour. This aims at bringing unity in diversity and a sense of brotherhood amongst students.

2/ TITLE: PUSTAK PRATHA- THE READING CULTURE

OBJECTIVE: The primary objective of this practice is to develop a culture of reading books journals so as to enhance cultural understanding of the world and to foster a thinking/talking culture around books among our students.

CONTEXT: Reading transcends class, race, age, and gender. It's a free magic carpet ride to anywhere on Earth (or beyond), at any point in time. Every child, regardless of age or ability, deserves to be able to access the written word. Readers who go on to develop a life-long love of literature not only decode, segment, and blend with ease, they have a genuine adoration for the power of prose. In order to stimulate a lasting love of reading, it's crucial that we build a strong reading culture in schools. In this day and age of increased screen time, there is a rising fear that students' reading habits are declining. Hence, the College has taken up several means to enhance this culture that makes it one of the best practices for the session. **PRACTICE:** To encourage the reading habit amongst ourstudents and develop it as a culture, following are the steps taken by the institution:

 1. Best Reader Award: North Kamrup College provides a Best Reader Award to the students every year. The selection takes place on basis of the visits made by a student and their attendance in the College Central Library. Later on, the shortlisted students are interviewed to determined their aptitude and awarded the title.

2. Library Orientation Programme: A Library Orientation Programme is organised every year to familiarise the students with the Central Library, the resources available in it and the ways to access it, when and if needed by the students.

 3. Departmental Library Access: Each department have their libraries of which students have full access of reading and lending books.

 4. Book Donation: Existing and Retired faculties of the college donate books to the library making it available for students, especially the economically- backward ones.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

North Kamrup College is committed to providing promoting environmental sustainability through quality education. The College is unique in its approach to education, as it is not just focused on academic excellence but also on creating an environmentally sustainable future. The College provides various undergraduate courses/papers such as Environmental Studies, Ecocriticism, Environmental Ethics etc to develop the theoretical base for the students regarding environment. Moreover, the College has taken several initiatives to reduce its carbon footprint, such as installing solar street lights, rainwater harvesting system, E-waste Management, Vermicompost etc. The College also has an active NSS Group that conducts various activities and events to raise awareness about environmental issues among students and the local community. The College's commitment to environmental sustainability is not limited to its campus. The College actively participates in various environmental initiatives, such as tree planting drives, clean-up campaigns, and waste management programs, in collaboration with local NGOs and government agencies. Annual Green Audits, Environment Audits and Energy Audits are held by the College, as well. Various practices such as Restricted entry of Automobiles, Use of Bicycles, Ban on Use of Plastic etc adds up to the distinctive approach of the College.

File Description	Document
Any other relevant information	[View Document](#)
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The College has implemented Four Years Under Graduate Programmes (FYUGP) as per NEP curriculum from the academic year 2023-24 onwards.

From the academic year 2024-25 the affiliating university of the College has changed from Gauhati University to Bhattadev University.

Concluding Remarks :

North Kamrup College, established in 1979 in the vibrant community of Baghmara, Assam, stands as a testament to the collective aspirations of its local populace for higher education. Founded through the dedicated efforts and contributions of the community, the College has flourished despite the challenges of its rural setting. Guided by esteemed leaders in education and social service, the institution has not only prioritized academic excellence but also played a pivotal role in enriching the socio-cultural landscape of the region. The College has faced 2 cycles of NAAC assessment in the year 2004 and 2017 respectively. Now the College is prepared for the 3rd cycle of NAAC assessment.