



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NORTH KAMRUP COLLEGE
• Name of the Head of the institution	DR. JYOTIRAJ PATHAK
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03666268747
• Mobile No:	8720904042
• Registered e-mail	principalnkc@gmail.com
• Alternate e-mail	northkamrupcollege1@gmail.com
• Address	P.O.- BAGHMARA BAZAR
• City/Town	BAGHMARA
• State/UT	ASSAM
• Pin Code	781328
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	GAUHATI UNIVERSITY				
• Name of the IQAC Coordinator	Pankaj Kalita				
• Phone No.	03666268747				
• Alternate phone No.					
• Mobile	7086281414				
• IQAC e-mail address	iqacnkc@gmail.com				
• Alternate e-mail address	pkjk2u@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.northkamrupcollege.org/iqac/AQAR%202019-20%20(1).pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.northkamrupcollege.org/iqac/ACADEMIC%20CALENDAR%202020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	63.30	2004	04/11/2004	03/11/2009
Cycle 2	B+	2.53	2017	22/02/2017	21/02/2022
6.Date of Establishment of IQAC			10/08/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* The College campus was cleaned and sanitized after the Covid-19 Care Center (CCC) was removed on 24-09-2020. * National Voter's Day was celebrated on 28th January 2021. * An awareness programme on "The Importance of Voting and Right to Vote" was organized by IQAC, North Kamrup College on 5th March 2021. * National Webinar was organized on "Relevance of Philosophy in 21st Century" by the Department of Philosophy in collaboration with IQAC, North Kamrup College, Baghmara on 12th April 2021. A faculty from Hindu College, Delhi was invited as the resource person of the webinar. * National Webinar was organized on "Prioritizing Mental Health During the Pandemic" by the Department of Education in collaboration with IQAC, North Kamrup College, Baghmara on 20th May 2021. A faculty from Krishna Kanta Handiqui State Open University, Guwahati, Assam was invited as resource person. * A National Webinar on "Farm Laws, 2020: Merits and Demerits" was organized by the department of Economics, North Kamrup College in collaboration with IQAC, North Kamrup College on 28th May, 2021. Prof. Manjit Das, Head, Department of Economics, Bodoland University was invited as the Resource Person of the webinar.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. To clean and sanitize the College campus.	1. The College campus was cleaned and sanitized after the Covid-19 Care Center (CCC) was removed on 24-09-2020.
2. To celebrate National Voter's Day.	2. National Voter's Day was celebrated on 25th January 2021.
3. To organize an awareness programme regarding the importance of voting rights.	3. An awareness programme on "The Importance of Voting and Right to Vote" was organized by IQAC, North Kamrup College on 5th March 2021.
4. To organize state/national level webinars by all the concerned departments.	4. National Webinar was organized on "Relevance of Philosophy in 21st Century" by Dept. of Philosophy in collaboration with IQAC, North Kamrup College, Baghmara on 12th April 2021. The Dept. of Education has organized a national level webinar on "Prioritizing Mental Health During Pandemic" on 20th May, 2021. The Department of Economics organized a national level webinar on "Farm Laws 2020: Merits and Demerits" on 28th May, 2021.
5. To conduct Internal Academic Audit, Gender Audit, and Green Audit.	5. Various Audits like Internal Academic Audit, Gender Audit, and Green Audit, etc. were conducted.
6. To prepare an action plan on Annual Gender Sensitization for the academic session 2020-2021.	6. An action plan on Annual Gender Sensitization for the academic session 2020-2021 was prepared and some of the actions were taken as well.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
GOVERNING BODY	11/02/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	31/03/2022

15. Multidisciplinary / interdisciplinary

Regarding the interdisciplinary approach of NEP, the College has already been offering four certificate courses:

1. Certificate Course in Basic Statistics
2. Certificate Course in Communicative English
3. Certificate Course in Creative Writing
4. Certificate Course in Traditional Art and Culture of Bodos.

The courses are structured so as 10+2 passed students may attend classes with flexible timings. Some of the courses also engage students in community services. The College has a vision to upgrade these certificate courses into diploma courses in future. The good practice of these courses is that lecturers with respective specialisation from outside are invited to take classes.

16. Academic bank of credits (ABC):

Regarding Academic Bank of Credits (ABC), the College is yet to introduce the system as our parent institution, Gauhati university is yet to introduce the system. As soon as Gauhati University introduces the system, as an affiliating institution, the College will also introduce the system.

17. Skill development:

Following the core concept of interdisciplinary nature of learning through NEP 2020, the College has planned to introduce various vocational courses. These will include various skill-based courses like cutting-knitting, mushroom cultivating, driver training, computer application, yoga and physical training etc. Introduction and selection of vocational courses will be done keeping in mind the category of students and their economic capability to pursue the courses. It is because the college is located in a Tribal Sub-Plan area where almost 70 percent of the people belong to economically weaker category. Hence, offering affordable courses will be beneficial for both parties. The college will get students in those courses and on the other hand the students will get the

basic level of knowledge or skill to get engaged soon. Additionally value-based teaching is being continued in the college. Department of Philosophy, Department of Education, Department of Political Science are focusing on imparting knowledge on ethics, human values, human rights, justice etc. Already we have a functional NSS unit and we are planning for NCC in near future.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In connection with Indian Knowledge System, the College has been practicing the bilingual mode of teaching that is English and MIL (Assamese and Bodo). At the same time, Indian indigenous languages like Assamese and Bodo are offered as Honours and Regular Course of study. The Department of Bodo has also been running a certificate course in traditional art and culture as well.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The initiatives and efforts made by the College about the Outcome based education has already been uploaded in the College website (<https://www.northkamrupcollege.org/program-outcome>).

20.Distance education/online education:

During and after the Covid-19 pandemic, the College has been offering blended mode of teaching for all the courses. For the better benefit of the student community, the teachers have developed and uploaded study materials in the college website. The teachers prepare and use power point, video clippings, short films to make teaching-learning interesting and more effective. All the teachers of North Kamrup College use ICT tools including online resources, projectors, smart classroom, virtual classroom for effective teaching-learning process. During the period of covid-19 pandemic, the teachers had to completely depend on ICT tools to keep teaching-learning alive. As the pandemic brought an unexpected situation where all the educational institutions were closed, the teachers used their respective android phones and computers with web connection to teach the students from home itself. Different applications like whatsapp, Google meet, Zoom, E-mail, etc. were used to teach students.

Extended Profile

1.Programme

1.1

10

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1		564
Number of students during the year		
File Description	Documents	
Data Template	View File	
2.2		261
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		75
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		17
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		20
Number of Sanctioned posts during the year		

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4.35
4.3 Total number of computers on campus for academic purposes	11

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

North Kamrup College, being an affiliated institute of Gauhati University, executes the curriculum designed by the university. The College ensures timely and effective curriculum delivery in a planned manner. An academic calendar is prepared which is the key instrument for smooth and effective transaction of the curriculum. It contains the list of activities to be accomplished including commencement of classes, transaction of curriculum and its completion within the stipulated time. Along with the prospectus, the calendar is provided to the students and teachers at the very beginning of the academic session. For the smooth functioning of the classes, the college also circulates a general class routine prepared by a Routine Committee. The Head of Departments distribute the classes among the faculty members of the departments. Every teacher keeps record of their classes and activities in the form of Progress Report. The college arranges tutorial classes, extra classes, seminars, workshops, group discussions for the quality development. Students are regularly counseled regarding the reference books, rules and regulations under the semester system. Students' feedback also helps the authority to assess the progress of curriculum delivery. The necessary learning resources for effective academic development are essentially supplied by the central library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.northkamrupcollege.org/igac/ACADEMIC%20CALENDAR%202020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the Academic calendar published by the affiliating university i.e., Gauhati University and that is implemented well. However the college may provide ample scope for necessary flexibilities in the formulated calendar, when and if needed, after notifying the students about the same. The students are evaluated through sessional examinations and assignments. The students are notified about the schedule of such evaluation programme through the notice hanged on the notice board. As the university is the sole authority in designing the structure of the course curriculum, so the affiliating colleges have a little scope in it. However, faculty as board member or as an invitee takes part in this reformation process. In the semester course, the university reserves the right to set the questions of 80% marks in each paper forend semester examinations and the rest 20% marks are accrued of 10% from the sessional examination, 5% from students' attendance and 5% from seminars/group discussion/assignments, etc. The college ensures the effective implementation of the internal marks through sessional examination; group discussions/seminars/assignments and strict norms of students' attendance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.northkamrupcollege.org/igac/ACADEMIC%20CALENDAR%202020-2021.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

43

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

43

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Subject Environmental Studies aims at sensitizing the students towards diverse environmental issues.

In Economics major, a paper on environmental issues imparts knowledge of working of the environment and economy, issues related to the management and valuation of natural resources and various pollution/climate control measures. In 6th Semester, Economics and Education (Honours) papers offering knowledge on issues of environmental relationship, economical and psychological perspective on environment, environmental degradation, sustainable development, environmental awareness and attitudinal change through formal education is prescribed. The paper 'Historical Tourism in North East India' in History SEC, incorporates the subject matter environment and sustainability.

A paper related to human rights is prescribed for students of Political Science (Honours) and Education (Honours) aiming to provide knowledge and awareness about human rights.

'Value and Peace Education' paper in Education and 'Ethics' paper in Philosophy aims at inculcating human values and developing skills to articulate moral values.

'Political Theory' in Political Science includes a section in feminism and 'Contemporary India', in English covers the topic of Gender. In history, the paper 'Oral Culture and Oral History' focuses on helping students understand gender in relation to

history.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**3**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**43**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.northkamrupcollege.org/dvv/stakeholder%20feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

74

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Considering the fact that the learning pace of students is not uniform, North Kamrup College aims at catering to the needs of all students. Special methodologies are used for both the slow and the advanced learners:

- The advanced and slow learners are identified on the basis of their class tests performance.
- To bridge the gap between the learners, different classroom activities like group discussion, quiz competition, paper presentation, etc are organized at departmental level.
- Departments take remedial classes of the slow learners and special classes for advanced learners.
- Both the slow and advanced learners are provided with study material.
- Mentoring of both the slow and advanced learners is done to monitor their constant progress.
- To overcome the language barrier of the slow learners, the College relies on multilingual instruction.
- The teachers give assignments to the slow learners on subject related topic. On the other hand, the advanced learners are given research-based assignments on some special topics related to syllabus.
- The College provides career counseling, and also encourages the students to write articles, participate in seminars, webinars, different online courses, inter college competitions etc.
- To motivate the students, every year they are provided with merit-based scholarship and other financial assistance.

File Description	Documents
Link for additional Information	https://northkamrupcollege.org/fac/Document%20123%20(1).pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
564	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

North Kamrup College aims at all-round development of the students. Along with classroom learning various other methods are adopted by the College to provide students experiential and participative learning, hands-on learning, lived experiences which can develop in them critical thinking and problem-solving attitude:

- The College often organizes seminar, webinar, awareness programmes to develop self-confidence and increase the participation of students in teaching-learning process.
- Every Academic year, the College organizes Youth Festival where the students actively participate in numerous extra-curricular activities and competitions. The students are also encouraged to participate in extra-curricular activities organized outside the College campus.
- Different activities like group discussion, paper-presentation, debate, quiz competition, educational tour etc. are conducted to develop interest among students.
- To encourage students towards enterpreunership, they are given hands-on training on weaving, motor-driving, vermicompost, bee-farming, mushroom cultivation etc.
- In addition to the theoretical knowledge, students are also given practical assignments and project report as a part of end-semester assessment so that they can acquire knowledge from direct experience. This type of field visits allow

students to face the reality, identify and understand the problems of the locality followed by suitable methodology and recommendation for the betterment of the society.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.northkamrupcollege.org/cgal

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To equip students with the technology-dependent world, the College has constantly tried its best to use ICT tools in the process of teaching-learning.

- All the teachers of the College use ICT tools including online resources, projectors, smart classroom to make teaching-learning interesting and more effective.
- During the period of Covid-19 pandemic, the teachers had to completely depend on ICT tools to keep teaching-learning active. As the pandemic brought an unexpected situation, the teachers used their respective android phones, laptops and computers with web connection to teach the students.
- During the period of Covid-19 pandemic, the College undertook online classes through online platforms such as Google Meet, Zoom Meet, WhatsApp, E-mail, Google Classroom etc.
- The College adopted online submission of assignment and conducted online mock test.
- The Department of Education, Philosophy and Economics conducted webinars allowing students from different location to come together and virtually meet the invited resource person which otherwise may not be possible in offline setting.
- The Department of English and NSS Cell conducted different online awareness campaigns on Covid-19, and gender sensitization.
- A certain number of faculties have prepared study materials for students which are uploaded in the College website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://northkamrupcollege.org/ICT%20TOOLS%20FOR%20WEBSITE%20(1).pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To assure the transparency of the internal assessment procedure following steps are taken:

- As per the examination and evaluation guidelines and Academic Calendar of Gauhati University, the College conducts sessional examinations.
- The sessional examination is conducted centrally by the College by forming an examination committee.
- To make the students aware of the pattern of final examination question paper, all the departments set the question papers of sessional examination following the pattern of the Gauhati University final examination question paper.
- Only teaching staff is deputed with invigilation duty.
- The marks obtained by the students are displayed on the departmental notice board.
- The examination records are maintained both by the examination committee and the departments.

- Based on the performance of the students, the College arranges remedial classes for slow learners and special classes for advanced learners.
- The slow learners are taken regular remedial classes and they are taught the lessons using simple to complex technique and also by using life related examples.
- The advanced learners are taken special classes and they are given special assignments related to the syllabus and are asked to present in the classroom.

File Description	Documents
Any additional information	View File
Link for additional information	https://northkamrupcollege.org/dvv/rules.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following mechanism is adopted to deal with examination related grievances:

- An examination committee is formed to conduct the internal examination.
- The marks obtained by the students in internal examination are displayed on the notice board.
- The teachers discuss with students about their performance in the examination and provide them with suitable suggestion to improve their performance.
- The College also has a Grievance Redressal Cell which addresses and solves all kinds of grievance of the students inside the campus.
- If the students have any grievance, they can approach the head of the department. The answer script of the student who lodged the grievance is re-evaluated and the marks are given to the students within 2-3 days.
- If there is any unresolved grievance, the same can be referred to the Principal through the Head of the Department.
- Parent-teachers meet is organized by the College to discuss the performance of the students in class activities and examinations.

File Description	Documents
Any additional information	View File
Link for additional information	http://northkamrupcollege.org/dvv/Cells%20and%20Forums%20List.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The Programme and course outcomes can be defined as the pre-defined goals and objectives which is expected to be achieved by the students at the end of a programme or a course.
- The Programme outcome and course outcome of all the programmes and courses offered by the College is clearly stated and uploaded in the College website.
- Before introducing a new Programme or a course, the Programme outcomes (POs) and Course outcomes (COs) are circulated among all the departments.
- At the beginning of a new academic session, the existing programme and courses, POs and COs are communicated to all the teachers and the students in orientation programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.northkamrupcollege.org/igac/Course%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

North Kamrup College evaluates the attainment of programme outcomes and course outcomes through various parameters:

- As per the prescribed criteria of Gauhati University, the College evaluates the attainment level of POs and COs. For the purpose of evaluation, both internal and end-semester examination are conducted as prescribed by the affiliating University.
- Following the Academic Calendar, the concerned departments of

the College do the internal assessment.

- Along with the prescribed curriculum, the students are provided with certificate Courses and are also given hands-on training on weaving, motor-driving, vermicompost, bee-farming, mushroom cultivation etc. to encourage them towards entrepreneurship through enhancing skill and education.
- The students who are employed after the completion of their courses is regarded as an indicator of assessment.
- To make teaching-learning more effective, the college has a feedback mechanism which collects feedback from students, teachers and alumni.
- The students are motivated to participate in seminars, webinars, workshops, competitive exams and in any such events organised outside or inside the college campus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://northkamrupcollege.org/dvv/ar20.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://northkamrupcollege.org/dvv/ar20.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://northkamrupcollege.org/Document%20105.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****4**

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College conducts different extension activities in the college campus and in neighborhood community as a process of sensitizing students with social issues, moral values and community service. In

the academic year 2020-21, the college has organized 4 awareness campaigns. Considering the Covid-19 situation 2 programmes were conducted online and 2 programmes were conducted offline. The extension activities are as follow:

1. Awareness Campaign on "Scientific Temperament" organized by Extension Cell North Kamrup College on 30-01-2021.
2. Awareness Campaign on "The Importance of Voting and Right to Vote" was organized by North Kamrup College in collaboration with Bajali District Administration was organized on 05/03/2021. Seventy Six students participated in the programme.
3. Awareness Campaign on Gender Sensitisation, Rape and Female Education was organized on 02/05/2021 by Department of English. Eighty Eight participants participated in the campaign.
4. Awareness Campaign on "Covid 19 and Prevention" was organized on 09/05/2021 by Department of English and NSS Cell Eighty Six participants participated in the campaign.

File Description	Documents
Paste link for additional information	https://northkamrupcollege.org/dvv/ar20.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

69

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response :

The institution has always worked for the mission of providing the best possible infrastructure for creating a good teaching- learning environment. The campus has been equipped with necessary (modern) facilities and learning resources.

The infrastructure facilities and learning resources are categorized as under-

1. Learning resources includes resources and infrastructure required for classrooms, library, laboratories, computer

- center, digital classroom etc.
2. Support facilities include girls' hostel (under construction), canteen, seminar hall, sports ground etc.
 3. Utilities include drinking water, cycle parking area and Digital Generator (DG), Solar Light etc.
 4. Securities include CCTV monitoring, night chowkidar etc.

There are two digital classrooms in the college providing adequate modern facilities of teaching-learning process. There is one seminar hall cum digital classroom wherein the programs of Academic importance are organized for the benefit of the students and faculties.

The laboratory in the Department of Education offers other healthy learning practices. It provides necessary facilities to develop a standard level of teaching and learning.

There is one Computer Centre in the college to provide computer practical for the students, two computers for Principal office and IQAC respectively. There are twelve desktops and eight laptops in eight departments of the college for both students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.northkamrupcollege.org/organogram%20new_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

With an objective for all around development of the students the college always encourages its students to engage in various co-curricular activities. The college annually organizes College Week Programmes where various competitions are held under the sports and cultural section.

The college encourages the students to participate in various cultural activities. An auditorium cum classroom with 200 seating capacity (approx) is available in the college for organizing cultural activities. The size of the auditorium is 1860 sq. feet. There is a good stock of traditional and modern musical instruments in the

college.

The college always encourages the students to participate in inter institutional competitions as well as state and national level competitions. The college has a good stock of articles for indoor games and outdoor games. The field of the college is a good platform for various events in sports week of the college and the total area of the field is 105916.88 sq. feet. The college has a well equipped Gymnasium for both the students and the teachers where they can practice regularly. Gymnasium is equipped with modern gym equipments (Exercise cycle, ExerciseBall, Treadmill, etc.) for exercising. The college also has a Yoga centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.northkamrupcollege.org/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.northkamrupcollege.org/ICT%20TOOLS%20FOR%20WEBSITE%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.35

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

North Kamrup College has a central library and eight departmental libraries. The central library is partially automated with 2.0 SOUL (ILMS Software) and Barcode technology. It has 18317 printed books. The College library has partially automated itself by adopting several measures like--

ILMS in the library: North Kamrup College Library uses SOUL 2.0 ILMS from 2016-17 onwards partially.

WI-FI based Library: Library users can use the WI-FI service in the reading Hall.

Membership of E-contents: The Library is a member of the N List. The users can access 199500+ E-books and 6000+ E-Journals available in the N List database.

WhatsApp based circulation: Student of North Kamrup College are connected with the library through WhatsApp groups.

Question-Bank and Book Bank Service: Library provides the Question paper access facility donated box facilities to its users.

I-Card Printing and other services: The library prints College library card for all the stakeholders of North Kamrup college. Reprographic facility is also available for the library users. The College Library is under CCTV Surveillance.

Best Reader Award: The College has provided Best Reader Award for the students every year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.northkamrupcollege.org/homepage

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.99266

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the objective of upgrading the teaching-learning process, the College always tries to update its IT facilities. The College has one Central Computer Centre with eight desktops for providing computing facilities to the faculties and students. There are twodigital classrooms and one seminar hall with audio visual and projector facilities. Almost the whole college campus including classrooms and library are under CCTV surveillance. There is one computer with separate printer and photocopy machine which is used especially for office. Two separate computers with printer and Photocopy machine are provided in the IQAC Room and Principal's chamber respectively. The College provides adequate computing facility to facilitate ITC enabled teaching-learning process. All the Departments haveLaptop facility, to prepare teaching and learning materials and other departmental records.The institution upgrades its computer systems whenever necessary. Adequate budget provisions are made to update and maintain the computers. There is a functional website for updating necessary information to the stakeholders. All computers facilitate support with speed of 100 mbps internet in the campus.

A library Management Software (SOUL 2.0) is installed at the Library to keep track of the Books & Journals which was installed in 2016-17 and library is registered with N-LIST facilites.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://northkamrupcollege.org/ICT%20TOOLS%20FOR%20WEBSITE%20(1).pdf

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.35

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well structured procedure for maintaining and utilizing its facilities. For maintaining these facilities different persons & various cells are entrusted.

There is a laboratory in the department of Education, which is used as a part of the undergraduate programme. The record of maintenance of the laboratory equipments of the department is maintained by the

HOD of the concerned department.

In order to maintain the library infrastructure and facilities there is a Library Advisory Committee. The committee is also responsible to purchase and procure books, other materials etc., as per the recommendations received from the departments.

Students' union Sports secretary and the Professor-in-Charge are responsible for maintaining the sport facilities. The necessary goods and sports articles are purchased by the Principal as per the recommendations of the Students' Union Sports Secretary and the Professor-in-Charge.

IT facilities are maintained by computer skilled personnel and they also take the responsibilities for the maintenance of computers and smooth functioning of the network facilities in the college.

The maintenance of classrooms is a regular exercise of the college and the cleanliness of classrooms as well as the whole campus is ensured by the Grade-IV workers, sweepers and the NSS Volunteers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.northkamrupcollege.org/igac/Procedures%20and%20Policies%202020-21.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

NIL

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://northkamrupcollege.org/dvv/ar20.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students of North Kamrup College actively participate in various non co-curricular and extra-curricular activities. The college has a student union body elected through a democratic process. Every year students' union body organizes freshmen social for the newly enrolled students of the college. They are also responsible for conducting various competitions during annual youth festival. Students also participate in creation of wall magazines of their respective departments which enhances their creative facility.

The college has an active NSS cell involving students in various cleanliness drives and activities undertaken by the NSS cell to uplift the nearby communities and villages.

The Green society of North Kamrup College helps in building environmental consciousness amongst the students. Students of the college participate in various initiatives taken by the Green society to conserve and preserve the eco-system within the campus and in the greater Baghmara area are also led by the students.

The cultural society of the college involves students and their participations in various cultural events across the year. This has helped in creating a brotherhood amidst the students of our campus thereby making the college a ragging free campus.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/CONSTITUTION%20OF%20NKCSU.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

North Kamrup College Alumni Association is dedicated in providing common platform to the alumni to stay connected with the college and work together for its development. The Alumni Association has vast contribution in many fields from its inceptions. In the year 2020-21 too, the association contributed in many aspects for the all-round development of the college. The association participated actively in various activities of the college. The association has played a remarkable role in increasing the enrolment of the college. The association put greater effort to increase the enrolment in the college. The association has taken steps like meeting the students, parents and guardians to motivate and encourage them to increase the enrolment of the college. The association always offer its active participation in activities organized by the college which reflects

the accountability of the association to the college.

The alumni association has donated a sum of 3 lakh rupees for infrastructural development of college. The donated amount has been used to build the Boys' Common Room.

File Description	Documents
Paste link for additional information	https://forms.gle/AlTBiPwBAmjD5gR78
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MISSION & VISION STATEMENT :

Initially the College was started with the noble cause of providing scope for higher education to the youths of the greater underdeveloped area. The passage of time has brought the effort in the institutional goals in its periodic review to come to terms with the global need of higher education. Initially the College was started with the noble cause of providing scope for higher education to the youths of the greater underdeveloped area. The passage of time has brought the effort in the institutional goals in its periodic review to come to terms with the global need of higher education.

The Mission and Vision of the institution have been reflected in the following aims and objectives:

- To make teaching learning experience satisfactory.
- To build up the institution as an advance centre of learning.
- To inculcate in young minds a sense of self respect, pride, love and dedications for the nation.
- To make the student community responsible to transfer its

experience to humanity.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is governed by the Governing Body, Principal with the help of Teachers' Unit and Non-teaching staffs of the college. Under the supervision of the Principal the college has various Committees, Cells and Clubs consisting of members from teaching, non-teaching and student community which try to implement the resolutions adopted for the all round development of the college.

The college has published an edited ISBN book namely Jardiniere in December 2020. An editorial board is formed comprising of various members from different departments in order to publish the book. Under the headship of the Principal the Editorial board has published the book on the said time.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/journal/j.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college thrives to grow and expand in every possible direction. The primary goal of the strategic plan (2017-2021) of the College is to provide quality higher education to the students. Thus, one of the goals of the perspective plan of the college was to develop the number of faculty members corresponding with the anticipated aim of providing academic and support facilities to the students and thereby creating a roadmap for overall growth of students and paving the way for all-round growth and development of the institute.

- As per the perspective plan 2017-2021 and as per the

recommendation of NAAC PEER TEAM during 2nd cycle of assessment activity that is successfully implemented based on Strategic/perspective plan is to filling up the vacant posts of the college.

During the period (2017-2021) the college has given special emphasis on the filling up of the vacant posts. As a result (10) permanent teaching positions have been filled up.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.northkamrupcollege.org/dvv/DocScanner%2015-Jul-2022%2010-29%20am.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a provincialised institution recognised by UGC under 2 (F) & 12 (B) and accredited by NAAC B+ Grade and affiliated to Gauhati University, Assam. The college is governed by Ministry of Education, Government of Assam.

Service Rules: For the service conditions and rules, the college follows rules and regulations laid down by the Education Department, Govt. of Assam.

Procedure for recruitment: The recruitment procedure is carried out in two ways:

Recruitment for Permanent posts (Grant-in-aid): These posts are recruited by DHE according to the norms of the Govt. of Assam and UGC.

Recruitment for Temporary posts: These posts are recruited by the Management of the college according to the norms fixed by Governing Body keeping in view the norms of the Govt. of Assam and UGC.

Procedure for Promotion: The promotion is allotted according to Govt. guidelines in case of undergraduate courses.

Grievance Redressal mechanism: The College has Anti Ragging Committee, and Grievance Redressal Cell for timely redressal of the student and the faculty grievances.

College Committees: Different committees and Cells are formed from time to time to carry out different duties and responsibilities. It is through these committees the college authorities has decentralised the power.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/homepage
Link to Organogram of the Institution webpage	http://www.northkamrupcollege.org/organogram%20new 1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff:

i) Group Insurance, GPF, Pension benefit etc.

ii) Benefits like special leave, higher studies leave, maternity leave, and child care Leave.

iii) Employees' Mutual Aid Fund.

iv) The College has a well-equipped library consisting of books from different disciplines. The library has a huge volume of books, journals, magazines, News papers, Encyclopaedia of North East, various Dictionaries, and Guidebooks for Research work which can be assessed by all employees.

v) The College has a Conference Hall and other support facilities. The College also has a gymnasium.

vi) NKC has a well-developed playground for outdoor games

vii) For refreshment purpose the college has a well-managed hygienic canteen with reasonable prices.

viii) The college has pure and cold drinking water facility at different locations within the college campus for its students and employees.

ix) Sanitation: Clean and hygienic wash rooms, separately for males and females, are set up at different locations of the college campus.

For Non-teaching Staff: Same as above

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules and regulations prescribed by the Director of Higher Education, Government of Assam for the Performance Appraisal of teaching and non-teaching staff. Some of the rules for performance appraisal of teaching staffs are like the following:

1. Academic qualification from HSLC till Post Graduation.
2. Research Degrees such as M.Phil, Ph.D., Post. Doc
3. Appointments held prior to joining to this college, designation, salary grade etc.
4. Posts held after joining this institute.
5. Period of teaching experience both at PG & UG levels.
6. Research Experience
7. Field of specialization under subject/ discipline
8. Academic Staff College Orientation/ Refresher Course/ any other course attended.
9. API Scores awarded based on Lectures/Seminars/Tutorials/Practical/Contact Hours.
10. API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students.

11. API score based on use of participatory and innovative Teaching-Learning Methodologies/ Audio-visual teaching aid, Updating of subject Content, Course Improvement etc.

12. API score based on examination Duties Assigned and Performed.

The Performance Appraisal of the non-teaching staff is purely based on the guidelines prescribed by the Director Higher Education, Government of Assam.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts external financial audit periodically. The external audit (Govt. Audit) is done by Directorate of Audit (Local Fund), Government of Assam. The Governing Body of the College discusses the Audit report and the Audited statement of accounts. Questions and ideas are satisfactorily addressed. The Institution makes sure that audited Utilisation Certificates (U.Cs.) are submitted on time to various funding organisations including the RUSA and the UGC, DHE, etc.

The reports suggests that

(1) the auditor has gathered all information and justification required for the audit

(2) The college has kept proper books and records

(3) The Receipt & Payment Account covered by this report is in agreement with the book of accounts. Nothing unusual was seen

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/igac/Document%2058.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College mobilized its funds mainly from Government of Assam and RUSA on various heads of expenditures. The College has a Governing Body, RUSA Committee and various associated bodies which help in the preparation, division, allocation and utilization of funds. RUSA funds are deposited in a separate bank account. The civil work of the college is done by The Assam State Co - Operative Housing Federation Ltd. The utilization of these funds is done through PFMS. Funds received are spent on payment of salary. Each and every amount received is at par with the budget allocation. Fees received from students are used for the payment of salary of both teaching and non-teaching contractual staffs, development of the college. The Purchasing Committee decides the policy and procedure for purchasing any item. Each and every transaction is supported by the vouchers. The resource mobilization policy of the college focuses on achieving the goals and target of the institution ensuring accountability and transparency.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college acts according to the guidelines laid down by the UGC, Gauhati University, and the Govt. of Assam. The IQAC frequently sits with the Academic Committee of the college which is represented by all the Head of the Departments, to discuss how the quality of teaching-learning structure and methodologies can be improved. Apart from regular classes the College has adopted student-centric strategies like special classes, remedial class, mentoringt, class test etc to fulfil the knowledge gap. Guided teaching, debates, quiz etc have been initiated in order to promote meaningful learning. Special attention is given to the advanced learners and slow learners. Formal grievance redressal mechanism is also introduced in the college. IQAC has various cells, committees and societies which conduct various programmes and encourages students to join in those programmes. The college has also developed a digitalized admission process for the students of the college. During the lockdown period, the IQAC has organized various webinars in association with various departments of the collegeto enlighten the student fraternity in particular & the society in general.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC along with the academic committee of the college monitor all the academic activities of the college and frequently discuss how the teaching-learning activities of the college can be improved.

Besides working on the suggestions the committee has also adopted two practices such as 1. External Academic Audits: The IQAC has started the practice of doing Academic Audit annually by a group of external experts based on results, projects, publications, evaluations, curriculum implementation, use of ICT in classrooms, e-resource centre in the library, collection of feedbacks from students, introducing more certificate courses in the college etc. Based on the audit, the IQAC suggests some measures for quality enhancement. 2. Feedback from stakeholders on curriculum: Feedback is taken from the stakeholders to facilitate teaching-learning reforms. It helps in finding the satisfaction level of the stakeholders about the institutional quality especially in academics. Besides working on the suggestions the committee has also been working on some other activities like initiatives to conduct green audit and gender audit in the college. IQAC in collaboration with various departments of the college has also organised National Webinars, conducts departmental seminars, and encourages students to write in the departmental wall magazine on a regular basis.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/dvv/DocScanner%2018-Jul-2022%201-22%20pm.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.northkamrupcollege.org/dv
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- International Women's day was celebrated on March 8, 2021 by North Kamrup College Women's Cell. In alignment with this year's theme, "Choose to Challenge", the day was celebrated to honour all the women and their achievements regardless of the divisions, whether national, ethnic, linguistic cultural, economic or political.
- An online awareness campaign on Gender Sensitization, Rape and Female Education was organized on May 2, 2021 by department of English, North Kamrup College.
- A well-built common room and hygienic toilet facilities are available within the college campus.
- The college has a functioning Grievances Redressal Cell and Women's Cell for prevention of any form of harassment(physical /psychological).
- The college has varied policies like Gender Equity and Sensitivity Policy (within Gender Action Plan), Perspective Plan, Code of Conduct etc to advocate for gender equity in different spheres.
- Specific facilities provided for women in terms of

1. Safety and security: yes (CC TV Surveillance)
2. Counselling: Yes (Counselling and Guidance cell, Grievances Redressal Cell, Women's Cell).
3. Common Rooms: Yes
4. Day care centre for young children: Yes
5. Any other relevant information: No

File Description	Documents
Annual gender sensitization action plan	https://www.northkamrupcollege.org/dvv/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.northkamrupcollege.org/dvv/sf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste management is a term used to refer to the process of collecting and treating solid wastes. It also offers solutions for recycling items that do not belong to garbage or trash. The college has taken initiative in collecting and disposing of discarded solid material inside the college campus by maintaining separate dustbins for wet and dry waste products. After segregation of biodegradable waste from the rest of the generated solid waste is collected and dumped in the composting unit in the college campus so as to convert it into vermicompost.

E-waste management: With reference to the MoU signed with Computewr World, the electronic wastes like obsolete computer, Laptops, monitors, compact discs, printers, scanners, calculators etc. are repaired and reused and those irreparable are disposed for further recycling and management. The college tries to reduce the volume of e-waste by upgrading the software right time & period checking of electronic items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.northkamrupcollege.org/dvv/7.1.4.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. College Admission Process: The college maintains an inclusive

admission process. The admission guidelines of the college are in accordance with the state government reservation policy under which certain percentage of total seats are reserved for students of nearby tribal and indigenous communities.

2. Annual College Festival: The annual youth festival and fresher's programs of the college are living testimony of the culturally, regionally, linguistically, and socio-economically tolerant environment that exist within the college campus.
3. The active participation of students in various socio-cultural activities in the nearby villages along with initiatives taken to create environmental awareness has ensured the continuation of harmony not only within the campus but also outside the college.
4. Various programs were also held that contributed in creating an inclusive environment. Awareness program on "The Importance of Voting and Right to Vote" was held on March 12, 2021. It addressed the issue on Indian Democracy and Voting. An online awareness campaign on "Covid-19 and Prevention" was also held on May 9, 2021 which made the students and people from nearby locality aware about the Covid-19 and prevention virus and preventions to be taken during this pandemic to stop further spread of the same.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. To adhere to the constitutional obligation of our country, Independence Day, Republic Day and Gandhi Jayanti etc are celebrated every year with the participation of all the stake holders of the college.
2. Following the Swachh Bharat Abhiyan of the government, the college campus along with various classrooms are regularly cleaned.
3. Various awareness programme regarding constitutional obligation and duty to serve the nation were also conducted. National Voters' Day (on 25th Jan, 2021), Azadi Ka Amrut Mahotsav (on 12 March, 2021) etc were organized to name a few.
4. Adhering to the constitutional duty to serve the nation, the

faculty and staff members of the college perform the election duties as Presiding officers, Polling officers and impart training to various other institutions on election duties.

5. Following are names of various committees formed for sensitization of students and employees:

1. Grievances Redressal Cell
2. Anti-ragging Committee
3. Information and Career Guidance Cell.
4. Internal Complaint Cell

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution regularly celebrates various national and international commemorative days, events and festivals.

1. National Voter's Day
2. Republic Day
3. International Women's Day
4. Azadi ka Amrit Mahotsav

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title:**Conservation of Indigenous Language and Culture
Objective: It is believed that when a language dies, so does part of the culture. Through this practice, the college attempts to conserve indigenous culture, language and race (Assamese and Bodo).
Context:India epitomizes unity in diversity, and languages are a big part of our collective identity.
Practice: To celebrate indigenous Language and Culture of Assam, the college has celebrated International Mother Language Day and Bihu, curated an ethnic museum, provided vocational courses on indigenous weaving and creative writing course in native languages (Assamese & Bodo), organised cultural rallies and given ethnic wear the status of college uniform.
Problems Encountered: Inability to digitalise the practice yet.
2. **Title of the Practice:** College Retired Teachers' Forum.
Objective: To keep the retired teachers associated with the institution who can provide the college with necessary guidance.
Context: After appointment of numerous new faculties this forum was created to mentor them when and if necessary.
Practice:A forum was constituted wherein all the teachers who had retired not only guide the current faculties but also have supported in preparing the college for the upcoming NAAC peer team visit.
Problems Encountered:Irregular presence due to age and health concerns

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Taking the economic and social conditions of the enrolled rural students in consideration a nominal fee structure is maintained during the admission process. Various former and current faculties also provide the students with numerous scholarships for their holistic development. The college shows active participation in various socio-cultural activities organised by the NSS Cell within and outside the campus. The college provides various certificate courses like Certificate Course on Communicative English, Creative Writing, Human Rights, Basic Statistics etc which further guides them to take up any vocation according to their capabilities and interest. To encourage communal harmony, the college has a Bodo Department providing various undergraduate courses. Also, the enrolled Bodo students are allowed to wear their traditional attire as college uniform. The college maintains Gender Equity in its admission and recruitment process. A sustainable ecosystem and green campus is maintained in the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

North Kamrup College, being an affiliated institute of Gauhati University, executes the curriculum designed by the university. The College ensures timely and effective curriculum delivery in a planned manner. An academic calendar is prepared which is the key instrument for smooth and effective transaction of the curriculum. It contains the list of activities to be accomplished including commencement of classes, transaction of curriculum and its completion within the stipulated time. Along with the prospectus, the calendar is provided to the students and teachers at the very beginning of the academic session. For the smooth functioning of the classes, the college also circulates a general class routine prepared by a Routine Committee. The Head of Departments distribute the classes among the faculty members of the departments. Every teacher keeps record of their classes and activities in the form of Progress Report. The college arranges tutorial classes, extra classes, seminars, workshops, group discussions for the quality development. Students are regularly counseled regarding the reference books, rules and regulations under the semester system. Students' feedback also helps the authority to assess the progress of curriculum delivery. The necessary learning resources for effective academic development are essentially supplied by the central library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.northkamrupcollege.org/iqac/ACADEMIC%20CALENDAR%202020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the Academic calendar published by the affiliating university i.e., Gauhati University and that is implemented well. However the college may provide ample scope for necessary flexibilities in the formulated calendar, when and if

needed, after notifying the students about the same. The students are evaluated through sessional examinations and assignments. The students are notified about the schedule of such evaluation programme through the notice hanged on the notice board. As the university is the sole authority in designing the structure of the course curriculum, so the affiliating colleges have a little scope in it. However, faculty as board member or as an invitee takes part in this reformation process. In the semester course, the university reserves the right to set the questions of 80% marks in each paper forend semester examinations and the rest 20% marks are accrued of 10% from the sessional examination, 5% from students' attendance and 5% from seminars/group discussion/assignments, etc. The college ensures the effective implementation of the internal marks through sessional examination; group discussions/seminars/assignments and strict norms of students' attendance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.northkamrupcollege.org/igac/ACA_DEMIC%20CALENDAR%202020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****1**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****4**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**43****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****43**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Subject Environmental Studies aims at sensitizing the students towards diverse environmental issues.

In Economics major, a paper on environmental issues imparts knowledge of working of the environment and economy, issues related to the management and valuation of natural resources and various pollution/climate control measures. In 6th Semester, Economics and Education (Honours) papers offering knowledge on issues of environmental relationship, economical and psychological perspective on environment, environmental degradation, sustainable development, environmental awareness and attitudinal change through formal education is prescribed. The paper 'Historical Tourism in North East India' in History SEC, incorporates the subject matter environment and sustainability.

A paper related to human rights is prescribed for students of Political Science (Honours) and Education (Honours) aiming to provide knowledge and awareness about human rights.

'Value and Peace Education' paper in Education and 'Ethics' paper in Philosophy aims at inculcating human values and developing skills to articulate moral values.

'Political Theory' in Political Science includes a section in feminism and 'Contemporary India', in English covers the topic of Gender. In history, the paper 'Oral Culture and Oral History' focuses on helping students understand gender in relation to history.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

43

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.northkamrupcollege.org/dvv/stakeholder%20feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

74

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Considering the fact that the learning pace of students is not uniform, North Kamrup College aims at catering to the needs of all students. Special methodologies are used for both the slow and the advanced learners:

- The advanced and slow learners are identified on the basis of their class tests performance.
- To bridge the gap between the learners, different classroom activities like group discussion, quiz competition, paper presentation, etc are organized at departmental level.
- Departments take remedial classes of the slow learners and special classes for advanced learners.
- Both the slow and advanced learners are provided with study material.
- Mentoring of both the slow and advanced learners is done to monitor their constant progress.
- To overcome the language barrier of the slow learners, the College relies on multilingual instruction.
- The teachers give assignments to the slow learners on subject related topic. On the other hand, the advanced learners are given research-based assignments on some special topics related to syllabus.
- The College provides career counseling, and also encourages the students to write articles, participate in seminars, webinars, different online courses, inter college competitions etc.
- To motivate the students, every year they are provided with merit-based scholarship and other financial assistance.

File Description	Documents
Link for additional Information	https://northkamrupcollege.org/fac/Document%20123%20(1).pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
564	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

North Kamrup College aims at all-round development of the students. Along with classroom learning various other methods are adopted by the College to provide students experiential and participative learning, hands-on learning, lived experiences which can develop in them critical thinking and problem-solving attitude:

- The College often organizes seminar, webinar, awareness programmes to develop self-confidence and increase the participation of students in teaching-learning process.
- Every Academic year, the College organizes Youth Festival where the students actively participate in numerous extra-curricular activities and competitions. The students are also encouraged to participate in extra-curricular activities organized outside the College campus.
- Different activities like group discussion, paper-presentation, debate, quiz competition, educational tour etc. are conducted to develop interest among students.
- To encourage students towards enterpreunership, they are given hands-on training on weaving, motor-driving, vermicompost, bee-farming, mushroom cultivation etc.
- In addition to the theoritical knowledge, students are also given practical assignments and project report as a part of end-semester assessment so that they can acquire knowledge

from direct experience. This type of field visits allow students to face the reality, identify and understand the problems of the locality followed by suitable methodology and recommendation for the betterment of the society.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.northkamrupcollege.org/cgal

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To equip students with the technology-dependent world, the College has constantly tried its best to use ICT tools in the process of teaching-learning.

- All the teachers of the College use ICT tools including online resources, projectors, smart classroom to make teaching-learning interesting and more effective.
- During the period of Covid-19 pandemic, the teachers had to completely depend on ICT tools to keep teaching-learning active. As the pandemic brought an unexpected situation, the teachers used their respective android phones, laptops and computers with web connection to teach the students.
- During the period of Covid-19 pandemic, the College undertook online classes through online platforms such as Google Meet, Zoom Meet, WhatsApp, E-mail, Google Classroom etc.
- The College adopted online submission of assignment and conducted online mock test.
- The Department of Education, Philosophy and Economics conducted webinars allowing students from different location to come together and virtually meet the invited resource person which otherwise may not be possible in offline setting.
- The Department of English and NSS Cell conducted different online awareness campaigns on Covid-19, and gender sensitization.
- A certain number of faculties have prepared study materials for students which are uploaded in the College website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://northkamrupcollege.org/ICT%20TOOLS%20FOR%20WEBSITE%20(1).pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To assure the transparency of the internal assessment procedure following steps are taken:

- As per the examination and evaluation guidelines and Academic Calendar of Gauhati University, the College conducts sessional examinations.
- The sessional examination is conducted centrally by the College by forming an examination committee.
- To make the students aware of the pattern of final examination question paper, all the departments set the question papers of sessional examination following the pattern of the Gauhati University final examination question paper.
- Only teaching staff is deputed with invigilation duty.
- The marks obtained by the students are displayed on the departmental notice board.

- The examination records are maintained both by the examination committee and the departments.
- Based on the performance of the students, the College arranges remedial classes for slow learners and special classes for advanced learners.
- The slow learners are taken regular remedial classes and they are taught the lessons using simple to complex technique and also by using life related examples.
- The advanced learners are taken special classes and they are given special assignments related to the syllabus and are asked to present in the classroom.

File Description	Documents
Any additional information	View File
Link for additional information	https://northkamrupcollege.org/dvv/rules.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following mechanism is adopted to deal with examination related grievances:

- An examination committee is formed to conduct the internal examination.
- The marks obtained by the students in internal examination are displayed on the notice board.
- The teachers discuss with students about their performance in the examination and provide them with suitable suggestion to improve their performance.
- The College also has a Grievance Redressal Cell which addresses and solves all kinds of grievance of the students inside the campus.
- If the students have any grievance, they can approach the head of the department. The answer script of the student who lodged the grievance is re-evaluated and the marks are given to the students within 2-3 days.
- If there is any unresolved grievance, the same can be referred to the Principal through the Head of the Department.
- Parent-teachers meet is organized by the College to discuss the performance of the students in class activities and examinations.

File Description	Documents
Any additional information	View File
Link for additional information	http://northkamrupcollege.org/dvv/Cells%20and%20Forums%20List.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The Programme and course outcomes can be defined as the pre-defined goals and objectives which is expected to be achieved by the students at the end of a programme or a course.
- The Programme outcome and course outcome of all the programmes and courses offered by the College is clearly stated and uploaded in the College website.
- Before introducing a new Programme or a course, the Programme outcomes (POs) and Course outcomes (COs) are circulated among all the departments.
- At the beginning of a new academic session, the existing programme and courses, POs and COs are communicated to all the teachers and the students in orientation programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.northkamrupcollege.org/igac/Course%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

North Kamrup College evaluates the attainment of programme outcomes and course outcomes through various parameters:

- As per the prescribed criteria of Gauhati University, the College evaluates the attainment level of POs and COs. For the purpose of evaluation, both internal and end-semester examination are conducted as prescribed by the affiliating University.

- Following the Academic Calendar, the concerned departments of the College do the internal assessment.
- Along with the prescribed curriculum, the students are provided with certificate Courses and are also given hands-on training on weaving, motor-driving, vermicompost, bee-farming, mushroom cultivation etc. to encourage them towards entrepreneurship through enhancing skill and education.
- The students who are employed after the completion of their courses is regarded as an indicator of assessment.
- To make teaching-learning more effective, the college has a feedback mechanism which collects feedback from students, teachers and alumni.
- The students are motivated to participate in seminars, webinars, workshops, competitive exams and in any such events organised outside or inside the college campus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://northkamrupcollege.org/dvv/ar20.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://northkamrupcollege.org/dvv/ar20.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://northkamrupcollege.org/Document%20105.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College conducts different extension activities in the college campus and in neighborhood community as a process of sensitizing students with social issues, moral values and community service. In the academic year 2020-21, the college has organized 4 awareness campaigns. Considering the Covid-19 situation 2 programmes were conducted online and 2 programmes were conducted offline. The extension activities are as follow:

1. Awareness Campaign on "Scientific Temperament" organized by Extension Cell North Kamrup College on 30-01-2021.
2. Awareness Campaign on "The Importance of Voting and Right to Vote" was organized by North Kamrup College in collaboration with Bajali District Administration was organized on 05/03/2021. Seventy Six students participated in the programme.
3. Awareness Campaign on Gender Sensitisation, Rape and Female Education was organized on 02/05/2021 by Department of English. Eighty Eight participants participated in the campaign.
4. Awareness Campaign on "Covid 19 and Prevention" was organized on 09/05/2021 by Department of English and NSS Cell Eighty Six participants participated in the campaign.

File Description	Documents
Paste link for additional information	https://northkamrupcollege.org/dvv/ar20.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

69

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response :

The institution has always worked for the mission of providing the best possible infrastructure for creating a good teaching-learning environment. The campus has been equipped with necessary (modern) facilities and learning resources.

The infrastructure facilities and learning resources are categorized as under-

1. Learning resources includes resources and infrastructure required for classrooms, library, laboratories, computer center, digital classroom etc.
2. Support facilities include girls' hostel (under construction), canteen, seminar hall, sports ground etc.
3. Utilities include drinking water, cycle parking area and Digital Generator (DG), Solar Light etc.
4. Securities include CCTV monitoring, night chowkidar etc.

There are two digital classrooms in the college providing adequate modern facilities of teaching-learning process. There is one seminar hall cum digital classroom wherein the programs of Academic importance are organized for the benefit of the students and faculties.

The laboratory in the Department of Education offers other healthy learning practices. It provides necessary facilities to develop a standard level of teaching and learning.

There is one Computer Centre in the college to provide computer practical for the students, two computers for Principal office and IQAC respectively. There are twelve desktops and eight laptops in eight departments of the college for both students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.northkamrupcollege.org/organogram%20new_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

With an objective for all around development of the students the college always encourages its students to engage in various co-curricular activities. The college annually organizes College Week Programmes where various competitions are held under the sports and cultural section.

The college encourages the students to participate in various cultural activities. An auditorium cum classroom with 200 seating capacity (approx) is available in the college for organizing cultural activities. The size of the auditorium is 1860 sq. feet. There is a good stock of traditional and modern musical instruments in the college.

The college always encourages the students to participate in inter institutional competitions as well as state and national level competitions. The college has a good stock of articles for indoor games and outdoor games. The field of the college is a good platform for various events in sports week of the college and the total area of the field is 105916.88 sq. feet. The college has a well equipped Gymnasium for both the students and the teachers where they can practice regularly. Gymnasium is equipped with modern gym equipments (Exercise cycle, Exercise Ball, Treadmill, etc.) for exercising. The college also has a Yoga centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.northkamrupcollege.org/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.northkamrupcollege.org/ICT%20TOOLS%20FOR%20WEBSITE%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.35

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

North Kamrup College has a central library and eight departmental libraries. The central library is partially automated with 2.0 SOUL (ILMS Software) and Barcode technology. It has 18317 printed books. The College library has partially automated itself by adopting several measures like--

ILMS in the library: North Kamrup College Library uses SOUL 2.0 ILMS from 2016-17 onwards partially.

WI-FI based Library: Library users can use the WI-FI service in the reading Hall.

Membership of E-contents: The Library is a member of the N List. The users can access 199500+ E-books and 6000+ E-Journals available in the N List database.

WhatsApp based circulation: Student of North Kamrup College are connected with the library through WhatsApp groups.

Question-Bank and Book Bank Service: Library provides the Question paper access facility donated box facilities to its users.

I-Card Printing and other services: The library prints College library card for all the stakeholders of North Kamrup college.

Reprographic facility is also available for the library users.
The College Library is under CCTV Surveillance.

Best Reader Award: The College has provided Best Reader Award for the students every year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.northkamrupcollege.org/homepage

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.99266

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the objective of upgrading the teaching-learning process, the College always tries to update its IT facilities. The College has one Central Computer Centre with eight desktops for providing computing facilities to the faculties and students. There are twodigital classrooms and one seminar hall with audio visual and projector facilities. Almost the whole college campus including classrooms and library are under CCTV surveillance. There is one computer with separate printer and photocopy machine which is used especially for office. Two separate computers with printer and Photocopy machine are provided in the IQAC Room and Principal's chamber respectively. The College provides adequate computing facility to facilitate ITC enabled teaching-learning process. All the Departments haveLaptop facility, to prepare teaching and learning materials and other departmental records.The institution upgrades its computer systems whenever necessary. Adequate budget provisions are made to update and maintain the computers. There is a functional website for updating necessary information to the stakeholders. All computers facilitate support with speed of 100 mbps internet in the campus.

A library Management Software (SOUL 2.0) is installed at the Library to keep track of the Books & Journals which was installed in 2016-17 and library is registered with N-LIST facilites.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://northkamrupcollege.org/ICT%20TOOLS%20FOR%20WEBSITE%20(1).pdf

4.3.2 - Number of Computers

22

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4.35

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well structured procedure for maintaining and utilizing its facilities. For maintaining these facilities different persons & various cells are entrusted.

There is a laboratory in the department of Education, which is used as a part of the undergraduate programme. The record of maintenance of the laboratory equipments of the department is maintained by the HOD of the concerned department.

In order to maintain the library infrastructure and facilities there is a Library Advisory Committee. The committee is also responsible to purchase and procure books, other materials etc., as per the recommendations received from the departments.

Students' union Sports secretary and the Professor-in-Charge are responsible for maintaining the sport facilities. The necessary goods and sports articles are purchased by the Principal as per the recommendations of the Students' Union Sports Secretary and the Professor-in-Charge.

IT facilities are maintained by computer skilled personnel and they also take the responsibilities for the maintenance of computers and smooth functioning of the network facilities in the college.

The maintenance of classrooms is a regular exercise of the college and the cleanliness of classrooms as well as the whole campus is ensured by the Grade-IV workers, sweepers and the NSS Volunteers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.northkamrupcollege.org/igac/Procedures%20and%20Policies%202020-21.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

NIL

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://northkamrupcollege.org/dvv/ar20.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
6	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
6	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students of North Kamrup College actively participate in various non co-curricular and extra-curricular activities. The college has a student union body elected through a democratic process. Every year students' union body organizes freshmen social for the newly enrolled students of the college. They are also responsible for conducting various competitions during annual youth festival. Students also participate in creation of wall magazines of their respective departments which enhances their creative facility.

The college has an active NSS cell involving students in various cleanliness drives and activities undertaken by the NSS cell to uplift the nearby communities and villages.

The Green society of North Kamrup College helps in building environmental consciousness amongst the students. Students of the college participate in various initiatives taken by the Green society to conserve and preserve the eco-system within the campus and in the greater Baghmara area are also led by the students.

The cultural society of the college involves students and their participations in various cultural events across the year. This has helped in creating a brotherhood amidst the students of our campus thereby making the college a ragging free campus.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/CONSTITUTION%20OF%20NKCSU.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

North Kamrup College Alumni Association is dedicated in providing common platform to the alumni to stay connected with the college and work together for its development. The Alumni Association has vast contribution in many fields from its inceptions. In the year 2020-21 too, the association contributed in many aspects for the all-round development of the college. The association participated actively in various activities of the college. The association has played a remarkable role in increasing the enrolment of the college. The association put greater effort to increase the enrolment in the college. The association has taken steps like meeting the students, parents and guardians to motivate and encourage them to increase the enrolment of the college. The association always offer its active participation in activities

organized by the college which reflects the accountability of the association to the college.

The alumni association has donated a sum of 3 lakh rupees for infrastructural development of college. The donated amount has been used to build the Boys' Common Room.

File Description	Documents
Paste link for additional information	https://forms.gle/AlTBiPwBAmjD5gR78
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MISSION & VISION STATEMENT :

Initially the College was started with the noble cause of providing scope for higher education to the youths of the greater underdeveloped area. The passage of time has brought the effort in the institutional goals in its periodic review to come to terms with the global need of higher education. Initially the College was started with the noble cause of providing scope for higher education to the youths of the greater underdeveloped area. The passage of time has brought the effort in the institutional goals in its periodic review to come to terms with the global need of higher education.

The Mission and Vision of the institution have been reflected in the following aims and objectives:

- To make teaching learning experience satisfactory.
- To build up the institution as an advance centre of learning.
- To inculcate in young minds a sense of self respect, pride, love and

dedications for the nation. •To make the student community responsible to transfer its experience to humanity.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is governed by the Governing Body, Principal with the help of Teachers' Unit and Non-teaching staffs of the college. Under the supervision of the Principal the college has various Committees, Cells and Clubs consisting of members from teaching, non-teaching and student community which try to implement the resolutions adopted for the all round development of the college.

The college has published an edited ISBN book namely Jardiniere in December 2020. An editorial board is formed comprising of various members from different departments in order to publish the book. Under the headship of the Principal the Editorial board has published the book on the said time.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/journal/j.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college thrives to grow and expand in every possible direction. The primary goal of the strategic plan (2017-2021) of the College is to provide quality higher education to the students. Thus, one of the goals of the perspective plan of the college was to develop the number of faculty members corresponding with the anticipated aim of providing academic and support facilities to the students and thereby creating a roadmap for overall growth of students and paving the way for all-round growth and development of the institute.

- As per the perspective plan 2017-2021 and as per the recommendation of NAAC PEER TEAM during 2nd cycle of assessment activity that is successfully implemented based on Strategic/perspective plan is to filling up the vacant posts of the college.

During the period (2017-2021) the college has given special emphasis on the filling up of the vacant posts. As a result (10) permanent teaching positions have been filled up.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.northkamrupcollege.org/dvv/DocScanner%2015-Jul-2022%2010-29%20am.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a provincialised institution recognised by UGC under 2 (F) & 12 (B) and accredited by NAAC B+ Grade and affiliated to Gauhati University, Assam. The college is governed by Ministry of Education, Government of Assam.

Service Rules: For the service conditions and rules, the college follows rules and regulations laid down by the Education Department, Govt. of Assam.

Procedure for recruitment: The recruitment procedure is carried out in two ways:

Recruitment for Permanent posts (Grant-in-aid): These posts are recruited by DHE according to the norms of the Govt. of Assam and UGC.

Recruitment for Temporary posts: These posts are recruited by the Management of the college according to the norms fixed by Governing Body keeping in view the norms of the Govt. of Assam and UGC.

Procedure for Promotion: The promotion is allotted according to Govt. guidelines in case of undergraduate courses.

Grievance Redressal mechanism: The College has Anti Ragging Committee, and Grievance Redressal Cell for timely redressal of the student and the faculty grievances.

College Committees: Different committees and Cells are formed from time to time to carry out different duties and responsibilities. It is through these committees the college authorities has decentralised the power.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/homepage
Link to Organogram of the Institution webpage	http://www.northkamrupcollege.org/organogram%20new 1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff:

i) Group Insurance, GPF, Pension benefit etc.

ii) Benefits like special leave, higher studies leave, maternity leave, and child care Leave.

iii) Employees' Mutual Aid Fund.

iv) The College has a well-equipped library consisting of books from different disciplines. The library has a huge volume of books, journals, magazines, News papers, Encyclopaedia of North East, various Dictionaries, and Guidebooks for Research work which can be assessed by all employees.

v) The College has a Conference Hall and other support facilities. The College also has a gymnasium.

vi) NKC has a well-developed playground for outdoor games

vii) For refreshment purpose the college has a well-managed hygienic canteen with reasonable prices.

viii) The college has pure and cold drinking water facility at different locations within the college campus for its students and employees.

ix) Sanitation: Clean and hygienic wash rooms, separately for males and females, are set up at different locations of the college campus.

For Non-teaching Staff: Same as above

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules and regulations prescribed by the Director of Higher Education, Government of Assam for the Performance Appraisal of teaching and non-teaching staff. Some of the rules for performance appraisal of teaching staffs are like the following:

1. Academic qualification from HSLC till Post Graduation.
2. Research Degrees such as M.Phil, Ph.D., Post. Doc
3. Appointments held prior to joining to this college, designation, salary grade etc.
4. Posts held after joining this institute.
5. Period of teaching experience both at PG & UG levels.
6. Research Experience
7. Field of specialization under subject/ discipline
8. Academic Staff College Orientation/ Refresher Course/ any other course attended.
9. API Scores awarded based on Lectures/Seminars/Tutorials/Practical/Contact Hours.
10. API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by

providing additional resources to students.

11. API score based on use of participatory and innovative Teaching-Learning Methodologies/ Audio-visual teaching aid, Updating of subject Content, Course Improvement etc.

12. API score based on examination Duties Assigned and Performed.

The Performance Appraisal of the non-teaching staff is purely based on the guidelines prescribed by the Director Higher Education, Government of Assam.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts external financial audit periodically. The external audit (Govt. Audit) is done by Directorate of Audit (Local Fund), Government of Assam. The Governing Body of the College discusses the Audit report and the Audited statement of accounts. Questions and ideas are satisfactorily addressed. The Institution makes sure that audited Utilisation Certificates (U.Cs.) are submitted on time to various funding organisations including the RUSA and the UGC, DHE, etc.

The reports suggests that

(1) the auditor has gathered all information and justification required for the audit

(2) The college has kept proper books and records

(3) The Receipt & Payment Account covered by this report is in agreement with the book of accounts. Nothing unusual was seen

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/igac/Document%2058.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College mobilized its funds mainly from Government of Assam and RUSA on various heads of expenditures. The College has a Governing Body, RUSA Committee and various associated bodies which help in the preparation, division, allocation and utilization of funds. RUSA funds are deposited in a separate bank account. The civil work of the college is done by The Assam State Co - Operative Housing Federation Ltd. The utilization of these funds is done through PFMS. Funds received are spent on payment of salary. Each and every amount received is at par with the budget allocation. Fees received from students are used for the payment of salary of both teaching and non-teaching contractual staffs, development of the college. The Purchasing Committee decides the policy and procedure for purchasing any item. Each and every transaction is supported by the vouchers. The resource mobilization policy of the college focuses on achieving the goals and target of the institution ensuring accountability and transparency.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college acts according to the guidelines laid down by the UGC, Gauhati University, and the Govt. of Assam. The IQAC frequently sits with the Academic Committee of the college which is represented by all the Head of the Departments, to discuss how the quality of teaching-learning structure and methodologies can be improved. Apart from regular classes the College has adopted student-centric strategies like special classes, remedial class, mentoringt, class test etc to fulfil the knowledge gap. Guided teaching, debates, quiz etc have been initiated in order to promote meaningful learning. Special attention is given to the advanced learners and slow learners. Formal grievance redressal mechanism is also introduced in the college. IQAC has various cells, committees and societies which conduct various programmes and encourages students to join in those programmes. The college has also developed a digitalized admission process for the students of the college. During the lockdown period, the IQAC has organized various webinars in association with various departments of the collegeto enlighten the student fraternity in particular & the society in general.

File Description	Documents
Paste link for additional information	https://www.northkamrupcollege.org/dvv/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC along with the academic committee of the college monitor all the academic activities of the college and frequently discuss

how the teaching-learning activities of the college can be improved. Besides working on the suggestions the committee has also adopted two practices such as 1. External Academic Audits: The IQAC has started the practice of doing Academic Audit annually by a group of external experts based on results, projects, publications, evaluations, curriculum implementation, use of ICT in classrooms, e-resource centre in the library, collection of feedbacks from students, introducing more certificate courses in the college etc. Based on the audit, the IQAC suggests some measures for quality enhancement. 2. Feedback from stakeholders on curriculum: Feedback is taken from the stakeholders to facilitate teaching-learning reforms. It helps in finding the satisfaction level of the stakeholders about the institutional quality especially in academics. Besides working on the suggestions the committee has also been working on some other activities like initiatives to conduct green audit and gender audit in the college. IQAC in collaboration with various departments of the college has also organised National Webinars, conducts departmental seminars, and encourages students to write in the departmental wall magazine on a regular basis.

File Description	Documents
Paste link for additional information	http://www.northkamrupcollege.org/dvv/DocScanner%2018-Jul-2022%201-22%20pm.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.northkamrupcollege.org/dv
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- International Women's day was celebrated on March 8, 2021 by North Kamrup College Women's Cell. In alignment with this year's theme, "Choose to Challenge", the day was celebrated to honour all the women and their achievements regardless of the divisions, whether national, ethnic, linguistic cultural, economic or political.
- An online awareness campaign on Gender Sensitization, Rape and Female Education was organized on May 2, 2021 by department of English, North Kamrup College.
- A well-built common room and hygienic toilet facilities are available within the college campus.
- The college has a functioning Grievances Redressal Cell and Women's Cell for prevention of any form of harassment(physical /psychological).
- The college has varied policies like Gender Equity and Sensitivity Policy (within Gender Action Plan), Perspective Plan, Code of Conduct etc to advocate for gender equity in different spheres.
- Specific facilities provided for women in terms of

1. Safety and security: yes (CC TV Surveillance)
2. Counselling: Yes (Counselling and Guidance cell, Grievances Redressal Cell, Women's Cell).
3. Common Rooms: Yes
4. Day care centre for young children: Yes
5. Any other relevant information: No

File Description	Documents
Annual gender sensitization action plan	https://www.northkamrupcollege.org/dvv/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.northkamrupcollege.org/dvv/sf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste management is a term used to refer to the process of collecting and treating solid wastes. It also offers solutions for recycling items that do not belong to garbage or trash. The college has taken initiative in collecting and disposing of discarded solid material inside the college campus by maintaining separate dustbins for wet and dry waste products. After segregation of biodegradable waste from the rest of the generated solid waste is collected and dumped in the composting unit in the college campus so as to convert it into vermicompost.

E-waste management: With reference to the MoU signed with Computewr World, the electronic wastes like obsolete computer, Laptops, monitors, compact discs, printers, scanners, calculators etc. are repaired and reused and those irreparable are disposed for further recycling and management. The college tries to reduce the volume of e-waste by upgrading the software right time &

period checking of electronic items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.northkamrupcollege.org/dvv/7.1.4.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above										
<table border="1"> <thead> <tr> <th data-bbox="102 441 547 506">File Description</th> <th data-bbox="547 441 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 506 547 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 506 1445 647" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 647 547 748">Certification by the auditing agency</td> <td data-bbox="547 647 1445 748" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 748 547 851">Certificates of the awards received</td> <td data-bbox="547 748 1445 851" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 851 547 920">Any other relevant information</td> <td data-bbox="547 851 1445 920" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Certification by the auditing agency	View File										
Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above										
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Any other relevant information	View File										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,											

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. **College Admission Process:** The college maintains an inclusive admission process. The admission guidelines of the college are in accordance with the state government reservation policy under which certain percentage of total seats are reserved for students of nearby tribal and indigenous communities.
2. **Annual College Festival:** The annual youth festival and fresher's programs of the college are living testimony of the culturally, regionally, linguistically, and socio-economically tolerant environment that exist within the college campus.
3. The active participation of students in various socio-cultural activities in the nearby villages along with initiatives taken to create environmental awareness has ensured the continuation of harmony not only within the campus but also outside the college.
4. Various programs were also held that contributed in creating an inclusive environment. Awareness program on "The Importance of Voting and Right to Vote" was held on March 12, 2021. It addressed the issue on Indian Democracy and Voting. An online awareness campaign on "Covid-19 and Prevention" was also held on May 9, 2021 which made the students and people from nearby locality aware about the Covid-19 and prevention virus and preventions to be taken during this pandemic to stop further spread of the same.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. To adhere to the constitutional obligation of our country, Independence Day, Republic Day and Gandhi Jayanti etc are celebrated every year with the participation of all the stake holders of the college.
2. Following the Swachh Bharat Abhiyan of the government, the college campus along with various classrooms are regularly

cleaned.

3. Various awareness programme regarding constitutional obligation and duty to serve the nation were also conducted. National Voters' Day (on 25th Jan, 2021), Azadi Ka Amrut Mahotsav (on 12 March, 2021) etc were organized to name a few.
4. Adhering to the constitutional duty to serve the nation, the faculty and staff members of the college perform the election duties as Presiding officers, Polling officers and impart training to various other institutions on election duties.
5. Following are names of various committees formed for sensitization of students and employees:
 1. Grievances Redressal Cell
 2. Anti-ragging Committee
 3. Information and Career Guidance Cell.
 4. Internal Complaint Cell

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution regularly celebrates various national and international commemorative days, events and festivals.

1. National Voter's Day
2. Republic Day
3. International Women's Day
4. Azadi ka Amrit Mahotsav

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title: Conservation of Indigenous Language and Culture**
Objective: It is believed that when a language dies, so does part of the culture. Through this practice, the college attempts to conserve indigenous culture, language and race (Assamese and Bodo).
Context: India epitomizes unity in diversity, and languages are a big part of our collective identity. **Practice:** To celebrate indigenous Language and Culture of Assam, the college has celebrated International

Mother Language Day and Bihu, curated an ethnic museum, provided vocational courses on indigenous weaving and creative writing course in native languages (Assamese & Bodo), organised cultural rallies and given ethnic wear the status of college uniform. Problems Encountered: Inability to digitalise the practice yet.

2. Title of the Practice: College Retired Teachers'

Forum. Objective: To keep the retired teachers associated with the institution who can provide the college with necessary guidance. Context: After appointment of numerous new faculties this forum was created to mentor them when and if necessary. Practice: A forum was constituted wherein all the teachers who had retired not only guide the current faculties but also have supported in preparing the college for the upcoming NAAC peer team visit. Problems Encountered: Irregular presence due to age and health concerns

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Taking the economic and social conditions of the enrolled rural students in consideration a nominal fee structure is maintained during the admission process. Various former and current faculties also provide the students with numerous scholarships for their holistic development. The college shows active participation in various socio-cultural activities organised by the NSS Cell within and outside the campus. The college provides various certificate courses like Certificate Course on Communicative English, Creative Writing, Human Rights, Basic Statistics etc which further guides them to take up any vocation according to their capabilities and interest. To encourage communal harmony, the college has a Bodo Department providing various undergraduate courses. Also, the enrolled Bodo students are allowed to wear their traditional attire as college uniform. The college maintains Gender Equity in its admission and recruitment process. A sustainable ecosystem and green campus is

maintained in the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To promote menstrual hygiene within the campus: The college plans to maintain menstrual hygiene by installing a vending machine in the Women's Common Room. This will help the rural girl students, who don't have access to a good quality sanitary pads, to use these quality pads. In rural areas like Baghmara, where the sanitary napkins are luxurious, with the help of this machine, the napkins can be availed just by dropping the coins.

2. To create environmental consciousness and donate plants to nearby localities: The college plans to work on creating more and more environmental consciousness amongst it's students and nearby villages by donating and planting saplings.

3. To promote Yoga and holistic well-being of students: Yoga, an ancient practice and meditation, provides a retreat from their chaotic and busy lives. In this age of Pandemic and the subsequent Lockdowns, the college aims at promoting Yoga not just for physical well but also inner peace and strength.

4. Collaborations/Extension activities with/for nearby communities and educational institutions: The college plans to engage in various extension activities in collaboration with the village communities nearby and sign MOU-s with different other educational institutions.

5. To publish Books.

6. To encourage faculty members for research activities.

7. Timely submission of AQAR.

8. Regular Academic and Green Audit.

9. To organise more online activities

10. To submit proposal for modern auditorium.

11. Paricipation in NIRF system.